

Date:	Sunday September 15, 2019
Time:	12:00 to 2:00 pm
Location:	9 Sant Rd. Midhurst
Chair:	Kelly McCrae President
Timekeeper:	
Minutes:	Cathie Gillespie Secretary
Attachments:	
Attendees:	Kelly McCrae, Aimee Lococo-Sarabura, Cathie Gillespie, Scott Hunter, Christy McConachie, Mike Barbour
Regrets:	
Purpose:	BTSC board meeting
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Proposed Agenda Items

1. Approve the agenda and declaration of conflicts (All)
2. Approve the minutes from the August 15, 2019 board meeting
3. Operations Report : Sue Brooker
4. Coaches Report: Hans Witolla
5. Welcome new board members
6. Finance updates: Aimee Lococo-Sarabura
7. Registration/early season updates
8. AGM prep (oncorp slides, location)
9. BTSC survey (review historical -plan new)
10. Board goals for 2019/2020 season
11. Adjourn

Agenda Results and Minutes

1. Approve the Agenda and Declaration of Conflicts (All)	
Motion:	To accept the agenda and declaration of conflicts
Moved by:	Kelly McCrae
Seconded by:	Scott Hunter
Carried:	
Minutes: All in favour	

2. Approve meeting minutes from the August 15, 2019 board meeting	
Motion:	Motion to approve the minutes, August 15,2019
Moved by:	Kelly McCrae
Seconded by:	Scott Hunter
Carried	
Minutes: All in favour	

3. Operations Report : Sue Brooker	
Motion:	To increase the number of days that Masters swim to include new time on Friday mornings, for a trial period of September to December.
Moved by:	Kelly Mc Crae
Seconded by:	Aimee Lococo-Sarabura
Carried:	All members

Minutes:**Equipment for meets and club activities****Team calendars****Discussion surrounding staff mileage policy****Kick off update****Registration update (competitive and swim schools)****Motion regarding Respect in sport; “ Officials as listed be supported financially to take Respect in sport training” motion : Kelly Seconded : Scott all in favour****4. Coaches Report: Hans Witolla**

Motion:	none
Moved by:	
Seconded by:	
Carried:	
HC report received from Hans including Staffing updates (personnel, meetings and retreat), attendance at SO conference, dryland training update, meet schedule and team travel Parent group meetings with coach and head coach dates to be determined and communicated.	

5. Welcome new board members and new board employee recruitment update

Motion:	Motion for in camera discussion
Moved by:	Kelly
Seconded by:	Scott
Carried:	
Minutes: in camera discussion	

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6. Financial updates: Aimee Locco-Sarabura

Motion:

Moved by:

Seconded by:

Carried:

Minutes: the accountant has all information for the 2018/2019 season
Encouraging start to registration

7. Registration and early season updates

Motion:

Moved by:

Seconded by:

Carried:

Minutes: as discussed in OPS report

8. AGM PREP

Motion:

Moved by:

Seconded by:

Carried:

Minutes:
PPT to be updated, motions discussed, review of the financial statements,

9.BTSC survey

Motion:

Moved by:

Seconded by:

Carried:

Board to review past BTSC member surveys and will formalize to distribute to member parents. Past questions remain relevant, tie new additions to goals/strategic plan

10. Board goals for 2019/2020 season

Motion:

Moved by:

Seconded by:

Carried:

Deferred to next meeting: board to prep for next meeting outline for strategic/business plan,

11. Adjournment

Motion:

Motion to adjourn at 2:20pm

Moved by:

Kelly McCrae

Seconded by:

Scott Hunter

Carried: