



BTSC Board Meeting

Date:	October 3, 2024
Time:	7:30PM-9:30PM
Chair:	John Eley & Christy McConachie
Secretary:	Alexandra Harrison
Attendees:	Steve Taylor Brandon Oevering Alexandra Harrison
Regrets:	Laura Vaughan Cathie Gillespie
Purpose:	Regularly scheduled BOD monthly meeting
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Results and Minutes

1. Approve Agenda and Declaration of Conflicts

Motion: Be it resolved that the agenda be accepted and conflicts be declared.

The motion was moved by John and seconded by Christy with all in favor. No conflicts declared.

2. Approve Minutes

Motion: To approve the minutes as written from August 22, 2024.

The motion was moved by John seconded by Brandon, with all in favor. Minutes to be added to the website.

3. Financial Review

- Financial Review
 - Summary was presented - Notably there are some gaps related to 24/25 comp swimmer registration, sponsorship, etc. Further discussion on Sponsorship recommended later on agenda. TT numbers are higher than anticipated; will continue to work with Debbie to encourage TT to move into competitive program when ready.
 - We are nearly ready to share 23/24 financial information with Rumley Holmes to begin review engagement.
- Employee Agreements - review examples from CCSC and update our contracts. Suggestion to ask Cathie to lead review of these agreements.

4. 2024-25 Season Priorities

- Meets Committee - *pending*
- Governance Committee - priorities were shared: general oversight of policies/update policies; security screening tracker; organize AGM and related processes
- Fundraising Committee - swimathon (May 2025); club raffle; home meets as fundraising opportunities.
- Communications Committee - *deferred*
- Next steps are for Laura to collect and distribute to the Board.

5. Committee Updates

Fundraising

- We have received a raffle licence as of Oct 3, 2024. Steve is working with the printer on tickets. All expenses to be tracked and come from the Bingo account.
- Communication targeted to go out early next week; could distribute tickets on Nov 1 with caps/shirts.

Meets

- Laptops have been purchased.
- Meet planning is underway for this season and going well.

Communications

- No update

Governance

- Swim Ontario has mandated that clubs replace their own code of conduct with Swim Ontario. This resulted in the club having to update various policies, including the Social Media Policy and Anti-Harassment Policy.

Motion: To remove BTSC Code of Conduct and replace it with Swim Ontario Code Conduct on the BTSC website.

The motion was moved by John seconded by Christy, with all in favor.

Motion: To revise the BTSC Resolution Model as written and presented to the BOD.

The motion was moved by John seconded by Alex, with all in favor.

Motion: To revise the Social Media Policy as written and presented to the BOD.

The motion was moved by John seconded by Brandon, with all in favor.

Motion: To revise the BTSC Anti-Harassment Policy as written and presented to the BOD.

The motion was moved by John seconded by Steve, with all in favor.

AGM Prep

- Discussion on preparation for AGM. Need to confirm date (Dec/Jan) and begin communications with members. 3 members are up for re-election.

6. Insurance

- John put forward a recommendation to change our policy resulting in the Board holding \$2M from Intact and \$7M from Swim Ontario for Director's Insurance. Some members of the board were not comfortable with decreasing the amount from \$5 to \$2M.

7. Sponsorship Discussion

- Steve to take lead of Sponsorship; meeting to be set up to discuss further.

8. Previous Meeting WWW & WWW Update

- The WWW was updated.

10. General Discussion

- Brandon attended a Tourism event for the City of Barrie; next meeting is on Oct 16.

11. Adjournment

Motion: To adjourn the meeting at 9:10 PM

The motion was moved by John and seconded by Brandon, with all in favor.