



BTSC Board Meeting

Date:	October 5, 2023
Time:	7:30PM-9:30PM
Chair:	Ryan Blake
Secretary:	Alexandra Harrison
Attendees:	John Eley Cathie Gillespie Christy McConachie Laura Vaughan Endi Babi Amanda Reason
Regrets:	Aimee Lococo-Sarabura
Purpose:	Regularly scheduled BOD monthly meeting
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Results and Minutes

1. Approve Agenda and Declaration of Conflicts

Motion: Be it resolved that the agenda be accepted and conflicts be declared.

The motion was moved by Ryan and seconded by Christy with all in favor. No conflicts declared.

2. Approve Minutes

Motion: To approve the minutes as written from August 24, 2023.

The motion was moved by Ryan seconded by Cathie, with all in favor. No changes noted.

3. September Board Report

The Board Report was presented to the BOD by Amanda and Endi with highlights as follows:

Coaches/Pool

- All coaching staff have completed site training.
- Hoping to confirm shutdown dates from COB for next season well in advance.
- Consideration of dryland options for PV/JD continues.
- Coach-parent meetings have been scheduled and dates shared for the week of Oct 11.

Swimmers

- Tryouts were very successful with most swimmers meeting minimum requirements; invitations have been sent out for comp/pre-competitive programs with deadline. Over 85 swimmers attended. Suggestion to have tryouts earlier next season and consideration for doing tryouts in Innisfil. Winter tryouts to be planned.
- Will consider option to pro-rate fees for TT to allow swimmers to join after session has started
- Still working to get all swimmers registered in RTR and ensure all forms are signed.
- Team travel planning underway

BTSC Team Events

- Date for the banquet has been set for early November and date to be sent out soon; cost to be approximately \$25/person; will look to have a photo booth or photographer. Awards to be ordered.

Meets

- Meets will be billed after the deadline date - coaches to reinforce with parents about the process for declining meets; group parents could support. Competitive schedule is being reviewed with potential to add meet in Dec.

BTSC Performance

- BTSC had its strongest season in at least 17 years (data only goes back 10 years), ranking 15th in Canada and the 4th club from Ontario (ESWIM, MAC, TSC).
- It was noted that BTSC is the only club in the top 15 without a long course pool.

4. Ongoing Business - Updates/Discussion:

- **Team Apparel** : Cathie and Christy have been working with Lululemon to get additional team apparel for the club. Apparel has been selected and Cathie is working to sort out embroidery costs. Once the cost of items is confirmed, Amanda to send out Jot Form to membership with order deadline. Caps have been purchased and Jot form to go out to membership; caps to be dropped off for groups on Wed/Thurs.

- **EBCC Maintenance:** Repairs have been completed, with the exception of vents on risers. Thanks to John and the Meets committee for supporting this work with the COB.
- **SO Conference :** defer to next meeting
- **Sterling Backcheck Account :** defer to next meeting
- **AGM:** Looking to hold the AGM in December, rather than January. There was discussion around whether to hold the meeting in-person or virtually; need to consider the best option to allow for voting. Governance Committee to continue planning.
- **Aquafest** - Christy is still looking into the ability to hold 50/50 Lottery.

5. 2023-24 Budget

- Registration Numbers - Current registration numbers are as follows: Comp (157/171), PreComp (67/100), House League (16/20) with more invitations pending. There is still some room in the competitive program for movement from pre-competitive programs. It was agreed it might be advisable to do advertising for pre-comp, in particular for the youngest groups.
- Fixed Expenses - defer to next meeting/smaller meeting
- July/August Fees - it was agreed that we need to establish schedules and fees as soon as possible to share with swimmers/parents.
- Banking establishment - There is interest in exploring an alternate bank. **ACTION: Laura to look into options. Amanda to send information about the number of deposits/e-transfers/cheques/credit cards to support.**
- It was agreed that reviewing the financial position at each BOD meeting going forward would be beneficial. It was noted that it is unclear if TeamUnify fees are included in the current budget and this should be further discussed.

6. Committee Updates - defer to next meeting

7. Policies - defer to next meeting

8. Adjournment

Motion: *To adjourn the meeting at 10:04 PM.*

The motion was moved by Ryan and seconded by John, with all in favor.