



BTSC Board Meeting

Date:	May 30, 2023
Time:	7:30PM
Chair:	Ryan Blake
Secretary:	Alexandra Harrison
Attendees:	John Eley Christy McConachie Aimee Lococo-Sarabura Cathie Gillespie Laura Vaughan
Regrets:	None
Purpose:	Regularly scheduled BOD monthly meeting
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Results and Minutes

1. Approve Agenda and Declaration of Conflicts

Motion: Be it resolved that the agenda be accepted and conflicts be declared.

The motion was moved by Ryan and seconded by Christy with all in favor. No conflicts declared.

2. April Board Report

The Board Report was presented to the BOD by Amanda and Endi with highlights as follows:

- Poolshut down dates are confirmed for all pools and the schedules have been adjusted accordingly.
- Operations is planning to open registration in mid-July, once fees are confirmed.
- Fees are completed for the year for swimmers not competing in July. There will be a separate summer billing schedule for applicable swimmers.
- Summer camp registration is ongoing. Those impacted by the change in dates (Week 1&2) have been informed and all have responded. Registration has been opened up to those over 12. Cathie inquired if the camp needed volunteers from the senior swimmer groups and it was agreed that would be helpful, and sign off for volunteer hours could be coordinated, if required.
- Rotary Run: 35 swimmers are registered and should be a fun event on May 31, 2023.
- Honda Fun Run: Movement HQ is supporting this event in partnership with BTSC and volunteers are still needed. An email went out to membership.
- Parent groups reps are in the midst of planning year end events for mid June/July.
- Schedule for next season is nearly complete and an announcement about the coaching team/schedule for the 2023/24 season will go out to parents once this season wraps up and in advance of registration.

3. Approve Minutes

Motion: To approve the minutes as written from April 27, 2023.

The motion was moved by Ryan and seconded by Aimee, with all in favor. No changes noted.

4. Ongoing Business - Updates/Discussion:

- **Team Building Events (RB/EB):** Endi noted that planning is in place for a Dragon Boat team building event again in the summer. Ryan shared that the Barrie Rowing Club is willing to host a Learn to Row program for approximately 12 swimmers. **ACTION: Endi/Ryan to coordinate these events.**
- **Pool shutdown dates (RB):** Ryan noted that Paul confirmed there would be no significant upgrade to the HVAC system during the shutdowns.
- **Varsity swim fees (RB/ALS):** Aimee confirmed the varsity rate (\$275) and this would cover all costs, however this does not include SO registration fees. John noted that the existing policy states the Head Coach can determine the training group.
- **Junior World Championship Support (LV):** No update.
- **Team Apparel (CM/CG):** Work is underway to confirm options for team apparel next season.
ACTION: Cathie/Christy to meet with Endi to confirm mandatory uniform for 2023/24 season.
- **Rotary Fun Run (RB):** Covered in Board Report.
- **Honda Waterfront Marathon - Fund Allocation (RB):** No update.

5. Committee Updates

- **Finance Committee:** It was reported that the budget was well underway, pending lane rental costs from COB and final coaching roster. **ACTION: It was requested that Aimee complete a year end reconciliation of the volunteer obligation funds.**
- **Meets Committee:** The BOD discussed the request coming forward from the Meets Committee regarding maintenance at EBCC. As a next step, Christy/John will discuss options with Paul. Laura requested that the Sponsorship Committee be kept apprised of any decision/needs. The group also discussed the outcome of the Spring Off the Blocks meet held in May.
- **Strategic Planning Committee:** No update.
- **Communications & Member Engagement Committee:** Ryan noted that a picture day was still in progress. Alex noted that a year end post was being planned on social media; it was suggested to include our graduating swimmers as part of this.
- **Governance Committee:** John noted that the Screening Policy is pending a request to the Meets Committee; plan to bring forward at next BOD meeting. The Complaints & Discipline Policy is in progress and John asked the group to give some thought to who could sit on the Complaint Review Panel and/or as the DRO.
- **Sponsorship & Fundraising Committee:** Laura presented a menu of options regarding sponsorship/fundraising for next season. The following was proposed: including in-kind donations as sponsors, increasing the number of club-led fundraisers, continuing parent-led fundraisers, updating the sponsor package, delaying spending of funds by one season, etc. It was also proposed to bring back the Welcome Back BBQ and the BOD was supportive of this. **ACTION: Ryan to review any information previously provided by legal support re: sponsors. Laura/Aimee/Amanda to identify what sponsor funds could be used to support year end parties. Laura to review existing lottery license(s).**

6. Adjournment

Motion: *To adjourn the meeting at 9:15 PM.*

The motion was moved by Ryan and seconded by Aimee, with all in favor.