



BTSC Board Meeting

Date:	March 30, 2023
Time:	7:30PM - 9:15PM
Chair:	Ryan Blake
Secretary:	Alexandra Harrison
Attendees:	John Eley Aimee Lococo-Sarabura Cathie Gillespie Laura Vaughan
Regrets:	Christy McConachie
Purpose:	Regularly scheduled BOD monthly meeting
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Results and Minutes

1. Approve Agenda and Declaration of Conflicts

Motion: Be it resolved that the agenda be accepted and conflicts be declared.

The motion was moved by Ryan and seconded by John with all in favor. No conflicts declared.

2. March Board Report

The Board Report was presented to the BOD by Amanda with highlights as follows:

- All meet billing is up to date.
- Google Classroom reminder was sent out and participation from the club is good to date.
- Team pictures are being planned for later in April.
- Planning for summer camp is underway - will take place for 6 weeks (July/August).
- Trojans performed well at OSC and Easterns with Trials underway.

3. Approve Minutes

Motion: To approve the minutes as written from February 23, 2023.

The motion was moved by Ryan and seconded by John, with all in favor. No changes noted.

Motion: To approve the minutes as written from the January 26, 2023 AGM for presentation to the membership at the next AGM.

The motion was moved by Ryan and seconded by John, with all in favor. No changes noted.

4. Ongoing Business - Updates/Discussion:

- **EBC Timing Scoreboard:** Further repairs are still required for the Event/Heat portion of the scoreboard - this work is in progress. Spare parts have been ordered.
- **Update on discussion re: 50m pool:** John shared some information pertaining to ongoing conversations related to 50m pools across the province. For example, a gap analysis is currently being completed by Swim Ontario with further communication to the government/clubs to follow.
- **Swim Ontario Mentorship Program:** Ryan noted that there were a number of requirements for the mentorship program the club would need to pull together related to governance, finance best practices, communication, etc. **ACTION: Alex/John to look at developing a Complaints Policy and process in line with SO request and Ryan/Aimee to look at the current Refund Policy.**

5. Committee Updates

- **Finance Committee:** Ryan shared that budget planning is underway for next season and a draft will come back to the BOD shortly.
- **Meets Committee:** No update.
- **Strategic Planning Committee:** John noted that the annual objectives document has been populated but still requires information from Christy, Amanda and Endi. John to share with BOD once completed.
- **Communications & Member Engagement Committee:** Ryan noted the Rotary Fun Run is planned for May. There was discussion regarding the parent reps from each of the training groups and it was suggested that further communication and/or a meeting with the reps be held regarding their role and any ideas they may have about club activities and events. **ACTION: Ryan/Alex to connect with Amanda about the parent rep role.**
- **Governance Committee:** Alex shared that the committee was still in the process of reviewing the Screening Policy and two questions were put to the BOD related to storage of VSCs and requirements for photographers/videographers; updates from the discussion will be incorporated into the policy.

- **Sponsorship & Fundraising Committee:** Laura noted that an application had been put in for the Canada Post grant, and there was a discussion regarding options for the City of Barrie grant. Laura, Ryan and Aimee will connect and complete the application before the deadline (March 31). It was recommended that future grant applications are planned more in advance and based on the club's strategic priorities/budget needs. Next steps related to fundraising will be to create a small committee to start to update the sponsorship package and identify possible sponsors.

6. Discussion and Approval of proposed changes to current By-Laws

Deferred to April BOD meeting. **ACTION: BOD requested to review related documents in advance.**

7. Adjournment

Motion: *To adjourn the meeting at 9:15 PM.*

The motion was moved by Ryan and seconded by Aimee, with all in favor.