



BTSC Board Meeting

Date:	May 5, 2022
Time:	8PM
Location:	Google Meet
Chair:	Ryan Blake
Secretary:	Alexandra Harrison
Attendees:	Aimee Lococo-Sarabura Christy McConachie Cathie Gillespie
Regrets:	John Eley
Purpose:	Discussion of board business arising
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Results and Minutes

1. Approve Agenda and Declaration of Conflicts

Motion:	Be it resolved that the agenda be accepted and conflicts be declared
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Moved by:	Alexandra Harrison
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Seconded by:	Catherine Gillespie
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Carried:	All in Favor
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Minutes/notes:
No conflicts noted.

2. In Camera Session

Motion	To move the meeting in camera at 8:15PM and out of camera at 9:20PM.
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Moved by:	Catherine Gillespie
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Seconded by:	Christy McConachie
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Carried:	All in Favor
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Minutes/notes:

3. Operations Requests

The BOD discussed the following items pertaining to pending requests made to the BOD:

- Marketing - Barrie Uncovered has requested to do a story on BTSC. BOD agreed to provide approval that coach Sam in collaboration with DoC and DoP work with this local group. BOD will review the final version of the story.
- Equipment Proposal - DoP had submitted a proposal to BOD for equipment to support coaching staff and performance. BOD reviewed the proposal and provided approval for purchases. *See motions below.*
- Swim Ontario "day in the life" video - BOD agreed this was an excellent opportunity and will provide approval to DoC to move forward with this request.
- VSC Letter - Cathie will draft and sign the letter on behalf of BTSC for BOD members and potential chaperone requiring VSC. Alexandra to review tracker to identify which BOD member may require a new or renewed check.
- Rotary Fun Run - Club has an opportunity to be involved in the Rotary Fun Run taking place at the end of May. BOD agreed that Operations Manager should look into this request and determine appropriate next steps.

An additional item was discussed:

- Honda Marathon - BOD has previously provided approval for swimmers/parents to support this local event. It was suggested by DoC that TeamUnify be used to find volunteers. Christy suggested engaging the Meets Committee Chairs who have experience with using TeamUnify for volunteer obligations. Ryan will connect with Stephanie and Melissa to inquire about their support.

Motion	To approve the purchase of 1 (one) ipad with waterproof case per coach and 1 (one) laptop, as per provided specifications, to remain the property of BTSC.
Moved by:	Catherine Gillespie
Seconded by:	Ryan Blake
Carried:	All in Favor

Motion	To request the Operations Manager contact Rogers to add 2 (two) phones to the existing BTSC plan.
Moved by:	Aimee Lococo-Sarabura
Seconded by:	Catherine Gillespie
Carried:	All in Favor

4. Swim Ontario Meeting Update

Minutes/notes:

Defer to May 26, 2022 meeting

5. Future Board meeting date/time

Minutes/Notes:

Defer to May 26, 2022 meeting

5. Motion to adjourn

Motion:	To adjourn meeting at 9:40PM
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Moved by:	Catherine Gillespie
Seconded by:	Christie McConchie
Carried:	All in Favor