

BTSC 2019 AGM Agenda	
Date:	January 10, 2019
Time:	7:00pm - 9:30pm
Location:	Barrie Golf and Country Club
Chair:	Patrick Russell
Timekeeper:	Kelly McCrae
Minutes:	Cathie Gillespie
Attachments:	
Attendees:	Sign in spreadsheet available at entrance to meeting room
Purpose:	BTSC member AGM
Process:	Board presentation
Outcome:	Information sharing, approvals as required

Proposed Agenda Items

1. Board introductions
2. Accept the Agenda for the 2019 AGM
3. Accept the Minutes from previous (October, 2017) AGM
4. 2017/2018 Financial Review
5. Appointment of external financial engagement
6. Governance Report
7. Club Operations Report
8. Next Steps
9. Election of BTSC Directors
10. Adjourn

Agenda Results and Minutes

1. Board introductions	
Motion:	none

Moved by:	
Seconded by:	
Carried:	
Minutes:	

2. Accept the Agenda for the 2019 AGM	
Motion:	<i>To Accept the Agenda for the January 10, 2019 AGM</i>
Moved by:	John Eley
Seconded by:	Jane Faulkner
Carried:	Yes
Minutes:	

3. Accept the Minutes from previous October 2017 AGM	
Motion:	<i>To approve the Minutes from the October 12, 2017 AGM</i>
Moved by:	Tom Marshall
Seconded by:	Heather Rissanen
Carried:	Yes
Minutes: Minutes were circulated electronically and posted on BTSC website prior to the commencement of the meeting.	

4. Club Financial Review 2017/2018	
Motion:	none
Moved by:	N/A
Seconded by:	

Carried:	
Minutes: Mike Lassaline presented a high level overview of the financial statement. One question posed from the floor: Seamus Rask inquiring to why costs have gone up? Aimee advised this will be part of her report later in the meeting. Mr Rask satisfied with this explanation.	

5. Appointment of External Financial Review Engagement	
Motion:	<i>To appoint Rumley Holmes (Chartered Professional Accountants) to perform the Review Engagement for BTSC Fiscal Year End 31 July 2019.</i>
Moved by:	Cathi Brown
Seconded by:	Tom Marshall
Carried:	Yes
Minutes:	

6. Governance Report: updated BTSC policies	
Motion:	N/A
Moved by:	
Seconded by:	
Carried:	
Minutes: Presented by Kelly McCrae: Revised policies surrounding team travel and BTSC Code of Conduct. Emphasis placed on the need for volunteers at home meets to remain sustainable. Volunteer charts explained in more detail. Engagement by parents at both Trojan Cup and Aquafest explained in detail. From the floor: Trevor Cowan : the intent is not to collect fees from the parents but rather the need is to have all sessions covered by volunteers. Q: Mrs. S. Macfie: Is there a policy that indicates families who have been involved for more than one year should no longer be timing at meets? R: Kelly McCrae: policy is not written that way, but the intent going forward could be to revise the policy in that direction- timing is a great start for new parents with swimmers beginning with the Club. The hope of the club is that members continue to advance in their roles - the need for officials as varying degrees or we will not be able to continue to host meets.	

Trevor Cowan: first year parent should be time keeping, although no yet enforced we would like to encourage people to step out of their comfort zone.

7. Club Operations Report 2018/2019

Motion: none

Moved by: N/A

Seconded by:

Carried:

Minutes: Presented by Kelly McCrae: praise to the great work being done by all coaches. We have a fantastic core team. Thanks given to coaches who have moved on. Further information provided on the BTSC staff and the work that they do. Great to see our older swimmers joining our BTSC staff as a way to give back to the program that they were part of for so many years.

8. Club operations report

Motion: none

Moved by: N/A

Seconded by:

Carried:

Minutes: Presented by Aimee Lococo-Sarabara: explanation of the Financial Trends provided. A break down of budget as it refers to estimating from year to year. Always based on historical data, not have been conservative enough coming into this season. Overestimation at the Novice level on the number of swimmers. Explanation of registration charts actual numbers discussed.

Q from the floor: Mike: Why at the novice level?

R: Kelly McCrae: fair question, the board did reach out to members who didn't come back- in all responses we did not find any consistent trends, many kids transition to other sports.

Q: Heather Rissanen: requesting clarification on the new registrations, are these swimmers who started new to the club in 2019

R: Aimee Lococo-Sarabura: yes they are reflective of any new registrations after Dec 10, 2018

Aimee went on to explain our course of action to mitigate the shortfalls: discretionary expenses explained.

R: to question posed earlier by Mr Rask to the increase in pool costs: City of Barrie had not raised pool costs in several years, it was very unexpected when they increased by 4.4% without any warning for the 2018 season

Q: Mr Richard Surbek: Do we have pool costs for other centers how do we compare?

R: Hans Witolla: costs will vary from community to community pool - pool -lane costs we are consistent with Markham, Brock University is slightly higher, Brantford is less but Guelph is greater. City of Barrie rates per lane are fair

Q: Mr Barker: At what # are our teams at max capacity?

R: Hans Witolla: 295 swimmers to saturate our teams

R: Kelly McCrae: this would mean multi swimmers in each lane with each group aside from HP at a 1:20 (coach to swimmer) ratio

Further discussion on other streams to bring in for next season

Kelly McCrae spoke of our team values/spirit/the positive energy that she is seeing in the swimmers - we are headed in the right direction- Trojan Cup was an excellent example of swimmer/swimmer engagement at all levels and age groups: high energy great team spirit Expanded on club transparency, club growth & development our involvement in the 50 m aquatic facility in the cities south end.

Mr Rask: information provided on Innisfil 10 year plan for a larger facility - potential for both cities to partner together: board open to looking into this further- contact information will be forwarded to Kelly McCrae

Q: Mrs S Johnson: How much money has the club spent on this project?

R: Kelly McCrae: We have invested \$25,000 over 2 years- ISG is working on the business case : club is looking at potential to acquire funds back through targeted fundraising initiatives or requests of community partners. Will be meeting with Rotary club in the near future

No additional questions or concerns: intent is to be transparent: we wanted to have all our ducks in a row before this meeting was held that's why it was bumped to January 2019.

Additional information provided from the floor on ways to engage our young people to attract new swimmers: school board, we need to get superintendents and principals on board, marketing cards for distribution

Bring a friend day, try before you buy (offered to Borden swimmers)

9. Election of Directors

Motion:	None
Moved by:	
Seconded by:	
Carried:	

Minutes: Direction given by Dave Koopmans as to how the vote for new directors to the board will occur. All present were given voting cards when they signed in. A closed written vote proceeded for the four new board members who were elected prior to tonight's meeting. As per policy and procedures no nominations were allowed from the floor. The scrutineers for the vote were Trevor Cowan with assistance from John Eley and Richard Surbek: results all

nominees were elected as new members of the board: Kelly McCrae, Scott Hunter, Aimee Lococo-Sarabura and Cathie Gillespie

10. Motion to Adjourn

Motion:	Motion to adjourn the meeting at 8:30 pm
Moved by:	John Eley
Seconded by:	Seamus Rask
Carried:	Yes
Minutes:	