



Barrie Trojan Swim Club - Director's Declaration

A Board Director shall execute a Director's Declaration in the following form immediately upon becoming a Member of the Board:

To: The Barrie Trojan Swim Club (BTSC)

A Director of the Barrie Trojan Swim Club acknowledges and accepts that the Board of Directors as a whole is accountable to the Membership of the BTSC in accordance with the current BTSC By-Laws and is responsible for:

- Oversight for the general management and the daily operations of the BTSC including, but not restricted to the following matters:
 - budget planning and fiscal responsibility,
 - communication with members and general public,
 - creation and maintenance of policies and procedures,
 - strategic planning,
 - program planning and monitoring,
 - selecting and supporting senior leadership team, and
 - approval of the coaching staff.

I hereby acknowledge and accept the accountabilities and responsibilities as outlined above and agree to comply with the expectations and requirements of the BTSC By-Laws.

As a Director, I confirm that I do not have a conflict of interest which would prevent me from serving as a Member of the Board pursuant to the BTSC *Conflict of Interest Policy* and have fully read and understand this policy as it relates to my position as a Director.

As a Director, I agree to abide by all policies that apply to the BTSC.

As a Director, I agree to abide by and respect the following terms and conditions related to attendance:

Attendance

The Board of Directors participates in regular Board meetings and general membership meetings. A Director will make every reasonable effort to attend all meetings.

Every effort will be made to provide notification of absence from meetings and to support necessary follow up as indicated.

As a Director, I agree to abide by and respect the following terms and conditions related to confidentiality:

Confidentiality

A Director respects the confidentiality and privacy of the BTSC members, their families, volunteers and employees of BTSC, and the confidential nature of the business that may be discussed as a Member of the Board, including but not restricted to:

- In-Camera Board discussions and information.
- Budgetary and financial information
- Personnel information

A Director will closely protect confidential information to prevent it being inappropriately accessed, used or disclosed either directly by him or her, or by virtue of a password to systems, or by permitting breaches in physical security to occur.

If a Director becomes aware of any violation of confidentiality, or loses any record containing confidential information or any key or other item that could be used to violate confidentiality, he or she will notify the President of the BTSC Board at the first reasonable opportunity.

A Director will only access, use, transfer or disclose private and/or confidential information as required by the duties of his or her position as a Member of the Board.

I undertake to advise the BTSC in writing of any changes that may impact my position as a Member of the Board of Directors of the BTSC and acknowledge that I have read and accept the above and all referenced BTSC materials that pertain to my position as a Member of the Board.

DATED:

Print Name

Signature

Date

Address:
