



BTSC Board Meeting Agenda

Date:	23 December 2021
Time:	730 pm
Location:	Google Meets - https://meet.google.com/bih-dzoj-ura
Chair:	Kelly McCrae, Club President
Secretary:	Cathie Gillespie
Attendees:	Aimee Lococo-Sarabura, John Eley
Regrets:	Nil
Purpose:	Regular scheduled BOD monthly meeting
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Proposed Agenda Items

1. Approve Agenda and declaration of Conflicts
2. Committee Updates: RTS, Coaches, Operations, Officials
3. BTSC coaches meet planning - team travel policy
4. Meets committee update
5. Review of Board EOI and director appointments
6. AGM timelines and prep
7. Motion to adjourn

Agenda, Results and Minutes

1. Approve Agenda and Declaration of Conflicts (All)

Motion:	Be it resolved that the agenda be accepted and conflicts be declared
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Moved by:	Kelly McCrae
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Seconded by:	John Eley
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Carried:	all in favour
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Minutes/notes:	
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2. Committee updates (RTS, Coaches, Operations, Officials)

Motion:	
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Moved by:	
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Seconded by:	
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Carried:	
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Minutes/notes:	RTS: changes re: omicron. 25 swimmers at anyone time, change in training/scheduling is on hold indefinitely
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3. BTSC COACHES MEET PLANNING - team travel policy

Motion:	
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Moved by:	
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Seconded by:	
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Carried:	
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Minutes/notes:	meet planning with Endi prior to changes in pandemic - Team travel policy presented to DOP for review and understanding - can use for future preparations that are required
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4. Meets Committee update

Motion:

Moved by:

Seconded by:

Carried:

Minutes/notes: no Inter-Club meets allowed up to and including January 31, 2022. Intra Club events possible (time trials)
Endi has requested time trials if possible - Nicole @swim ontario will be out of office until the new year, unlikely we can get anything approved over the holidays - current requirement approval required even for time trial during a practice session

5. Review of Board EOI

Motion:

In Camera

Moved by:

Kelly McCrae

Seconded
by:

Aimee Lococo-Sarabura

Carried:

All

Minutes/Notes: Great interest from prospective candidates, review of EOIs
Kelly requesting review and feedback within 2 weeks on BOD Governance documents in support of new director onboarding:
1) Job Descriptions for Directors
2) Orientation / Club Structure
3) Orientation/Governance

6. AGM Prep and Timelines

Motion:

Moved by:

Seconded
by:

Carried:

Minutes/Notes: Kelly has started the AGM PPT and has requested everyone review and update slides as applicable - timeline for completion

Mike Lassaline (Rumley Holmes) able to attend

Next steps: member invitation - January 27, 2022 virtual date, finalizing presentation

7. Motion to adjourn

Motion:

Motion to adjourn @ 8:50pm

Moved by:

Kelly McCrae

Seconded by:

Aimee Lococo-Sarabura

Carried:

all in favour

