



BTSC Board Meeting Agenda

Date:	22 April 2021
Time:	730pm
Location:	Virtual - Google Meets
Chair:	Kelly McCrae, Club President
Secretary:	Cathie Gillespie
Attendees:	Aimee Lococo-Sarabura, Mike Barbour
Regrets:	Nil
Purpose:	Monthly BOARD Meeting as scheduled
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Proposed Agenda Items

1. Approve Agenda and declaration of Conflicts
2. Approval of minutes from March 25, 2021 and April 1, 2021
3. Head Coach and Ops Reports
4. Staffing Plan during lockdown
5. 2021/2022 Budgeting Process
6. In Camera Discussion
7. Motion to adjourn

Agenda, Results and Minutes

1. Approve Agenda and Declaration of Conflicts (All)

Motion:	Be it resolved that the agenda be accepted and conflicts be declared
Moved by:	Kelly McCrae
Seconded by:	Cathie Gillespie
Carried:	All in favour
Minutes/notes: Agenda approve and no Conflicts or additions	

2. Approval of Minutes from March 25, 2021 & April 1, 2021

Motion:	Motion to approve the minutes as written for March 25, 2021 & April 1, 2021
Moved by:	Cathie Gillespie
Seconded by:	Kelly McCrae
Carried:	all in favour
Minutes/notes: .	

3. HC and Operations Report

Motion:

Moved by:

Seconded by:

Carried:

Minutes/notes: (HC) no updates from MOU with Big Splash, update on program activity, coaching updates, currently looking at pool availability next year. Summer schedule currently being developed for all groups.

(Ops) no updates

4. Staffing Plan During Lockdown

Motion:

Motion to extend staff wages through until the end of May 2021

Moved by:

Kelly McCrae

Seconded
by:

Mike Barbour

Carried:

All in favour

Minutes/Notes: all wage subsidies to continue until June

Discussion to be had with Sue & Annette to put out on Social Media info pertaining to the Ontario Grants that have been provided to maintain sustainability.

5. 2021/2022 Budgeting Process

Motion:

Moved by:

Seconded
by:

Carried:	
Minutes/Notes: Aimee will work on a high level review of staffing, pool costs: May 2021, building on the programming and budgeting from this season	

6. In Camera Discussion	
Motion:	To move to In Camera for discussion 2005hrs
Moved by:	Kelly Mc Crae
Seconded by:	Cathie Gillespie
Carried:	All in favour
Minutes/notes:	

7 Motion to adjourn	
Motion:	Motion to adjourn at 826pm
Moved by:	Kelly McCrae
Seconded by:	Mike Barbour
Carried:	All in favour
Minutes/notes:	