

Date:	Thursday November 26, 2020
Time:	7:30 pm
Location:	Teleconference
Chair:	Kelly McCrae
Timekeeper:	
Minutes:	Cathie Gillespie
Attachments:	
Attendees:	Aimee Lococo-Sarabura, Scott Hunter, Kelly McCrae, Mike Barbour, Cathie Gillespie, Trevor Cowan
Regrets:	
Purpose:	BTSC board meeting - monthly meeting
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Proposed Agenda Items

1. Approve the agenda and declaration of conflicts (All)
2. Review of minutes from previous meetings: September 13 & October 22
3. Operations update
4. Head Coach update
5. Nominations to BOD
6. 2020 AGM details
7. Trillium Grant
8. Return to racing
9. Swim Skills/HL regrowth (deferred from last meeting - if time permits)

Agenda Results and Minutes

1. Approve the Agenda and Declaration of Conflicts (All)		
Motion:	To accept the agenda and declaration of conflicts	
Moved by:	kelly	
Seconded by:	Cathie	
Carried:	All in favour	
Minutes:		

2. Approve Minutes from September 13 and October 22, 2020		5 mins
Motion:	To approve	
Moved by:	aimee	
Seconded by:	Kelly	
Carried:	All in favour	

3. Operations Update		10 mins
Motion:	Motion to approve the purchase of 3 audio headsets for coaches to use on deck.	
Moved by:	Kelly	
Seconded by:	Trevor	

Carried:	All in favour	
Info shared by Kelly and Aimee- Registration : interested parent for Nov or Jr Blk both full currently May hold another tryout for the Intro group in the future Researching audio device for each coach to use to project voice on deck		

4. Head Coach Update		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Trevor meeting with Hans on a weekly basis : staffing plan and contingency plan for coaching staff if someone gets sick Reviewed report submitted by Hans - reached out to coaches across Ontario who would be interested in assisting BTSC should one of our coaches have to go into quarantine Hans, Aimee and Cathie to work on putting together contracts Trevor working on return to racing plan which will require approval for COB		

5. Nominations for BOD		20 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Trevor and Guy have put names forward for nomination Scott is stepping down term has come to an end		

6. AGM Details		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Minutes: Date: Thursday December 3, 2020 Presentation work in progress Procure a short term zoom account Trevor to moderate the voting process		

7. Trillium Grant		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Minutes: Communique from SO to take advantage of this application process for a Trillium Grant - Aimee and Kelly currently working on this proposal Deadline Dec 2nd or Dec 9th working towards the earlier date for completion		

8. Return to Racing		1 min
Motion:		
Moved by:		
Seconded by:		

Carried:		
Minutes: see Coaches report		

9. Swim skills/house league rebuild		2 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Minutes: business plan will be required to determine ability to run swim skills in the future - meeting with COB tomorrow may give a better perspective		

10. Motion to Adjourn		5 mins
Motion:	Motion to adjourn meeting : 8:55pm	
Moved by:	Kelly	
Seconded by:	Scott	
Carried:	All in Favour	
Minutes: Next Meeting: TAGM		