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|                     |                                                                                                 |
| <b>Date:</b>        | Thursday October 22,, 2020                                                                      |
| <b>Time:</b>        | 7:30 pm                                                                                         |
| <b>Location:</b>    | Teleconference                                                                                  |
| <b>Chair:</b>       | Kelly McCrae                                                                                    |
| <b>Timekeeper:</b>  |                                                                                                 |
| <b>Minutes:</b>     | Cathie Gillespie                                                                                |
| <b>Attachments:</b> |                                                                                                 |
| <b>Attendees:</b>   | Aimee Lococo-Sarabura, Scott Hunter, Kelly McCrae, Mike Barbour, Cathie Gillespie, Trevor Cowan |
| <b>Regrets:</b>     | Christy McConachie,                                                                             |
| <b>Purpose:</b>     | BTSC board meeting - monthly meeting                                                            |
| <b>Process:</b>     | Team discussion and decision making per agenda                                                  |
| <b>Outcome:</b>     | Clarity and alignment on priorities and actions                                                 |

## Proposed Agenda Items

1. Approve the agenda and declaration of conflicts (All)
2. Review of minutes from previous meetings
3. Operations update
4. Head Coach update
5. RTS Committee
6. 2020 AGM prep
7. Big Splash Academy
8. Swim Skills/HL regrowth

## Agenda Results and Minutes

| <b>1. Approve the Agenda and Declaration of Conflicts (All)</b> |                                                   |  |
|-----------------------------------------------------------------|---------------------------------------------------|--|
| Motion:                                                         | To accept the agenda and declaration of conflicts |  |
| Moved by:                                                       |                                                   |  |
| Seconded by:                                                    |                                                   |  |
| Carried:                                                        |                                                   |  |
| <b>Minutes:</b>                                                 |                                                   |  |

| <b>2. Approve Minutes from September 13, 2020</b> |  | <b>5 mins</b> |
|---------------------------------------------------|--|---------------|
| Motion:                                           |  |               |
| Moved by:                                         |  |               |
| Seconded by:                                      |  |               |
| Carried:                                          |  |               |
| E-vote of prior meeting minutes                   |  |               |

| <b>3. Operations Update</b> |                                                                                                                   | <b>10 mins</b> |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------|----------------|
| Motion:                     | 1. Registration “later in season” payment structure, late registration date, January 1 will be \$547.0 + SO fees. |                |
| Moved by:                   | Kelly                                                                                                             |                |
| Seconded by:                | Scott                                                                                                             |                |
| Carried:                    | All                                                                                                               |                |

|                                                                                                                                                                                                                                       |  |
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| Minutes:<br>Motion re late registration fees for this season<br>Ops update provided to board and reviewed by Kelly<br>Sue investigating options with community partners (traditional and outside the box) for swim skill pool options |  |
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| 4. Head Coach Update                                                                                               |  | 10 mins |
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| Motion:                                                                                                            |  |         |
| Moved by:                                                                                                          |  |         |
| Seconded by:                                                                                                       |  |         |
| Carried:                                                                                                           |  |         |
| Electronic update forwarded by Hans October 22, 2020<br><br>Conversation: staff compensation and development plans |  |         |

| 5. RTS Committee Update                                                                                                                                   |  | 5 mins |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------|
| Motion:                                                                                                                                                   |  |        |
| Moved by:                                                                                                                                                 |  |        |
| Seconded by:                                                                                                                                              |  |        |
| Carried:                                                                                                                                                  |  |        |
| Small group met Oct 22nd, no concerns with RTS plan<br>COB beginning to consider options for colder weather re waiting spaces upon entry to the facility. |  |        |

| 6. AGM Prep | 30 mins |
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|-------------|---------|

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| Motion:                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |
| Moved by:                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |
| Seconded by:                                                                                                                                                                                                                                                                                                                                                                                                |  |  |
| Carried:                                                                                                                                                                                                                                                                                                                                                                                                    |  |  |
| <b>Minutes:</b> Date: Thursday December 3, 2020<br><br>Date/Notice of meeting (within 6 mos of fiscal year end and 15 mos of last meeting; notice no less than 10d, no more than 50d)<br>Formal Call for board nominations<br>Virtual platform and documents - (Zoom call)<br>Financial Statements (available on request 21 days out from mtg)<br><br>Draft AGM materials summarized for board review/edits |  |  |

| 7. Big Splash Academy                                                                                      |  | 5 mins |
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| Motion:                                                                                                    |  |        |
| Moved by:                                                                                                  |  |        |
| Seconded by:                                                                                               |  |        |
| Carried:                                                                                                   |  |        |
| <b>Minutes:</b><br>Business model/summary shared with board<br>Questions?<br>Opportunities for partnership |  |        |

| 8. Swim Skills/House League rebuild |  | 5 mins |
|-------------------------------------|--|--------|
| Motion:                             |  |        |
| Moved by:                           |  |        |
| Seconded by:                        |  |        |
| Carried:                            |  |        |

|                          |  |
|--------------------------|--|
| <b>Minutes:</b> deferred |  |
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| <b>9. In Camera Session</b> |                  |  |
|-----------------------------|------------------|--|
| Motion:                     |                  |  |
| Moved by:                   | Kelly McCrae     |  |
| Seconded by:                | Cathie Gillespie |  |
| Carried:                    | All in favour    |  |
| <b>Minutes:</b>             |                  |  |

| <b>10. Motion to Adjourn</b>                             |                                     | <b>5 mins</b> |
|----------------------------------------------------------|-------------------------------------|---------------|
| Motion:                                                  | Motion to adjourn meeting : 9:17 pm |               |
| Moved by:                                                | Kelly                               |               |
| Seconded by:                                             | Aimee                               |               |
| Carried:                                                 | All                                 |               |
| <b>Minutes:</b> Next Meeting: Thursday November 26, 2020 |                                     |               |