

Date:	Wednesday September 2, 2020
Time:	7:30 pm
Location:	Teleconference - touch base during COVID -19
Chair:	Kelly McCrae
Timekeeper:	
Minutes:	Kelly McCrae / Cathie Gillespie (joined meeting late)
Attachments:	
Attendees:	Aimee Lococo-Sarabura, Scott Hunter, Kelly McCrae, Mike Barbour, Cathie Gillespie, Trevor Cowan
Regrets:	Christy McConachie
Purpose:	BTSC board meeting - touch base during COVID-19
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Proposed Agenda Items

1. Approve the agenda and declaration of conflicts (All)
2. No committee reports
3. New Items for discussion:
 - a. 2020-2021 budget
 - b. Registration Updates
 - c. Human Resources

Agenda Results and Minutes

1. Approve the Agenda and Declaration of Conflicts (All)		
Motion:	To accept the agenda and declaration of conflicts	
Moved by:		
Seconded by:		
Carried:	All	
Minutes:		

2. Budget Updates		20 mins
Motion:	Motion to approve the 2020-2021 budget	
Moved by:	Trevor Cowan	
Seconded by:	Kelly McCrae	
Carried:	All in favour	
Deficit budget without the federal subsidy Priority will be to stay on top of this throughout the season - need to monitor for deficit or surplus		

3. Registration Updates		15 mins
Motion:		

Moved by:		
Seconded by:		
Carried:		
Currently 94 swimmers registered We will stay connected over next couple of weeks to monitor registration May require opening up tryouts to others to increase the compliment for the upcoming season Sue to be proactive with new families on the waiting list		

4. Human Resources		10 mins
Motion:	Motion to sever contract with Debbie Blectha, severance in compliance with Employment Standards Act.	
Moved by:	Kelly McCrae	
Seconded by:	Aimme Lococo-Sarabura	
Carried:		
Discussion moving salary employee to hourly rate - as per current contracts this can be done Minimum 101- NL required by coaching staff to avoid additional fees re: lifeguards on deck - Kelly to reach out to Debbie and provide severance letter- there isn't enough volume of work to prolong a layoff - but we would like to maintain a relationship should potential for future coaching opportunities arise later this season Trevor to reach out to Hans re: coaches at other clubs potential to share		

coaching staff in the future	
Discussion - performance management for coaching staff during the upcoming season	
Dryland for this season : Kelly to follow up with coaches	

6. Motion to Adjourn		10 mins
Motion:	Motion to adjourn at 2054 hrs	
Moved by:	Kelly McCrae	
Seconded by:	Trevor Cowan	
Carried:		
Minutes: Next meeting September 13, 2020		