

Date:	Sunday August 23, 2020
Time:	7:30 pm
Location:	Teleconference - touch base during COVID -19
Chair:	Kelly McCrae
Timekeeper:	
Minutes:	Cathie Gillespie
Attachments:	
Attendees:	Aimee Lococo-Sarabura, Kelly McCrae, Mike Barbour, Cathie Gillespie,
Regrets:	Christy McConachie, Scott Hunter
Purpose:	BTSC board meeting - touch base during COVID-19
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Proposed Agenda Items

1. Approve the agenda and declaration of conflicts (All)
2. Committee reports (Deferred)
3. New Items for discussion:
 - a. Re-opening updates
 - b. Budget scenarios
 - c. Coaching Staff 2020-2021
 - d.

Agenda Results and Minutes

1. Approve the Agenda and Declaration of Conflicts (All)		
Motion:	To accept the agenda and declaration of conflicts	
Moved by:	Kelly	
Seconded by:	Aimee Lococo-Sarabura	
Carried:	All	
Minutes:		

2. Re-opening Updates		20 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Trevor : RTS plan has been submitted to Swim Ontario last Friday for approval (18 pages) Admin work: 194 swimmers maximum- masters not included. Numbers potentially impacted by change room and facility specific requirements. Awaiting approval from SO and Health Unit		

3. Budget Scenarios		15 mins
Motion:	In Camera	

Moved by:	Kelly McCrae	
Seconded by:	Aimee Lococo-Sarabura	
Carried:		
Discussion of Variable vs Fixed Costs Combining groups Registration fee rationale Communication to membership		

4. Coaching Update		10 mins
Motion:	To end contracts with core part time coaching staff that have been placed on temporary layoffs.	
Moved by:	Kelly McCrae	
Seconded by:	Mike Barbour	
Carried:	All in favour	
Work share ends on August 28 Contact still trying to be made with Liam Hans/Casey/Josh have been contacted Discussion re: vacation pay, Hans is having a virtual meeting with all coaches re: discretionary bonuses Cathie to complete permanent layoff letters for part time staff: Ashley Anderson, Mikayla Tyrell and Simone Marshall Connect with all three individuals and notify via email		

5. Motion to adjourn		10 mins
Motion:	Motion to adjourn at 2134 hrs	

Moved by:	Kelly McCrae	
Seconded by:	Cathie Gillespie	
Carried:	All in favour	

