

Date:	Thursday June 18, 2020
Time:	7:30 pm
Location:	Teleconference - touch base during COVID -19
Chair:	Kelly McCrae
Timekeeper:	
Minutes:	Cathie Gillespie
Attachments:	
Attendees:	Aimee Lococo-Sarabura, Scott Hunter, Kelly McCrae, Mike Barbour, Cathie Gillespie, Christy McConachie
Regrets:	Trevor Cowan,
Purpose:	BTSC board meeting - touch base during COVID-19
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Proposed Agenda Items

1. Approve the agenda and declaration of conflicts (All)
2. Review and approval of minutes from May 28, 2020
3. No committee reports
4. New Items for discussion:
 - a. Re-opening updates
 - b. Communications to the membership
 - c. Budget scenarios
 - d. COC/COA planning
 - e. Workshare updates

Agenda Results and Minutes

1. Approve the Agenda and Declaration of Conflicts (All)		
Motion:	To accept the agenda and declaration of conflicts	
Moved by:	Kelly	
Seconded by:	Aimee	
Carried:	All	
Minutes:		

2. Re-opening Updates		20 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Possibility that Allandale may start to get the pool ready by the end of the week. Waiting on city approval Simcoe Muskoka District Health Unit has received and reviewed our Plan on returning to the pool. A possible start date for July 6th at Allandale Rec Centre, Holly tentatively mid to end of August, EBC for early September. IYMCA may be ready to go in September but cost may prevent this from happening.		

3. Communication to the membership		15 mins
Motion:	To approve the policy as written regarding Covid -19	
Moved by:	Kelly	
Seconded by:	Mike	
Carried:	All approved	
Kelly has prepared a policy as well as draft return to train process document.		

5. Budget Scenarios		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Aimee and Mike now have a copy of last year's budget spreadsheets-meeting in near future Will consider worst and best case scenarios. Unknown numbers or pool availability at this time. End of month - timeline		

6. COC/COA Planning		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Minutes: Both positions may need to be discussed further - messaging out to membership to see if there is interest in both of these roles for the new season. COA COC Cathie and Guy are willing to mentor during 2020-2021 season. Christie & Scott to work on communication to the membership, Trevor could be a potential resource. Resource of core duties available on Swim Ontario.		

7. Workshare update		
Motion:		
Moved by:		
by:		
Carried:		
Minutes: Aimee hosted a zoom session with Hans, Casey and Josh to set up an employee portion for EI. Liam to have 1:1 training when available. All coaches considered WS vs layoff (CERB) and opted for option which best addressed their financial situation Coaches are happy with their roles and ability to maintain their coaching.		

8. Motion to adjourn		
Motion:	Adjourn the meeting at 2055hrs	
Moved by:	Cathie	
Seconded by:	Aimee	
Carried:	Carried by all	
Minutes: NEXT MEETING TO BE HELD JULY 16, 2020		

Motion:		
Moved by:		
Seconded by:		
Carried:		

