

Date:	Thursday April 2, 2020
Time:	7:30 pm-9:30 pm
Location:	Teleconference - touch base during COVID -19
Chair:	Kelly McCrae
Timekeeper:	Cathie Gillespie
Minutes:	Cathie Gillespie
Attachments:	
Attendees:	Aimee Lococo-Sarabura, Scott Hunter, Cathie Gillespie, Trevor Cowan,, Mike Barbour, Kelly McCrae
Regrets:	Christy McConachie
Purpose:	BTSC board meeting - touch base during COVID-19
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Proposed Agenda Items

1. Approve the agenda and declaration of conflicts (All)
2. No committee reports
3. New Items for discussion:
 - a. Zoom online dryland training (Scott)
 - b. Timeline for notification of staff changes to employees
 - c. Revision required: Ops plan/ budget plan
 - d. How is the budget process impacted for next season?
 - e. Refunds
 - f. Updated messaging to membership

Agenda Results and Minutes

1. Approve the Agenda and Declaration of Conflicts (All)		
Motion:	To accept the agenda and declaration of conflicts	
Moved by:		
Seconded by:		
Carried:		
Minutes:		

2. Zoom online dryland training		
Motion:		
Moved by:		
Seconded by:		
Carried		
Minutes : guidelines to be prepared and be part of messaging that will go out to membership as rules of engagement for the online sessions		

3. Timeline for notification for coaching staff changes for next season		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		

75% subsidy will be coming to an end on June 6th Temporary layoffs - list will be required by May15th Start notifications by May 20th to be effective May 30th Limited staff will have to remain throughout the summer to maintain programming for 2020-2021 season Scenarios for maximum flexibility in next season to be developed during summer months.	
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4. Revised budget plan/operational plan		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Long term sustainability to be considered as scenarios are developed during the summer months. - to be revisited in May		

5. Refund discussion		10 mins
Motion:	Offer unpaid pool costs as a refund to the membership in one of three ways, a refund, a deferred credit to next season or a financial donation to the club.	
Moved by:	Kelly McCrae	
Seconded by:	Aimee Lococo-Sarabura	
Carried:	All in favour	

6. Refund Discussion		10 mins
Motion:	To suspend billing of June fundraising fees for those who have fulfilled their commitment- a refund, a deferred credit to next season or a financial donation to the club.	
Moved by:	Kelly Mc Crae	
Seconded by:	Aimee Lococo-Sarabura	
Carried:	All in favour	
Minutes: .		

7. Refund Discussion		10 mins
Motion:	Full refund of March 1/2020 new members registration and move up registrations	
Moved by:	Aimee Lococo-Sarabura	
Seconded by:	Trevor Cowan	
Carried:	All in favour	
Minutes:		

8. Updated messaging to membership		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Minutes: continuing to support staff, leveraging federal support funding as it		

becomes available, summarize programs for next season,	
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9. Motion to adjourn		10 mins
Motion:	Motion to adjourn at 2030 hrs	
Moved by:	Cathie Gillespie	
Seconded by:	Trevor Cowan	
Carried:		

“ PARKING LOT”

Kelly to meet with Sue on the weekend

- **discuss summer administration duties**
- **script letter to membership**