

Date:	Wednesday March 18, 2020
Time:	7:30 pm-9:30 pm
Location:	Teleconference
Chair:	Scott Hunter VP
Timekeeper:	Cathie Gillespie
Minutes:	Cathie Gillespie
Attachments:	
Attendees:	Aimee Lococo-Sarabura, Scott Hunter, Cathie Gillespie, Trevor Cowan, Christy McConachie, Mike Barbour, Sue Brooker, Hans Witolla
Regrets:	Kelly McCrae
Purpose:	BTSC board meeting
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Proposed Agenda Items

1. Approve the agenda and declaration of conflicts (All)
2. Approve the minutes from the Feb 12, 2020 board meeting
3. Governance Committee Report
4. Member Engagement Committee Report
5. Officiating Committee Report
6. Finance Committee Report
7. New Items:
 - a. Head Coach Report
 - b. Operations Report
 - c. Compassionate Fund (Deferred: Feb 12/2020)
 - d. Performance Support/Development Tools
 - e. Follow up to HP photos(deferred from Feb 12)

Agenda Results and Minutes

1. Approve the Agenda and Declaration of Conflicts (All)		
Motion:	To accept the agenda and declaration of conflicts	
Moved by:	Scott Hunter	
Seconded by:	Mike Barbour	
Carried:	All carried	
Minutes:		

2. Approve meeting minutes from the February 12, 2020 board meeting		
Motion:	Motion to approve the minutes, February 12, 2020	
Moved by:	Aimee Lococo-Sarabura	
Seconded by:	Scott Hunter	
Carried	All in favour	
Minutes		

3. Governance Committee Report		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		

Scott, Kelly and Rob M - setting up gmail accounts for committee members to share governance docs No additional new information	
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4. Member Engagement Committee		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Mike and Cathie Laureen Struthers has expressed interest Cathie to follow up with Melissa Hunter Member survey - Fall and late spring? Questions reviewed- Mike/Cathie		

5. Officiating Committee Report		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Christie/Trevor - continuing concerns with Stipends for MM - new plan for 2021		

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6. Finance Committee Report		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Minutes: Aimee New member: Yen McDermitt (Novice Junior) Interested in joining the committee: Jen McKenzie (Jr Green swimmer) Most people are looking for insight as to how we spend our money. Financial education for parents might be helpful in the future.		

7. New Items: BTSC Pandemic Operations		10 mins
Motion:	1) Continue to pay all salary employees & Ross for the next two months until the end of May at which time we can reassess. 2) All hourly employees will be temporarily laid off and provided with an ROE effective immediately.	
Moved by:	Trevor Cowan	
Seconded by:	Mike Barbour	
Carried:	Carried	
Minutes: Aimee and Kelly to meet with staff to outline options in their best interest (Layoff and CERB vs work share)		

8. New Item: Messaging to members re: refund		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		
Minutes: Message to be sent out to members Pool costs would be prorated once we have a better understanding of what the season will look like. House league and swim school will be cancelled for the next session - Sue will notify all members currently registered. Hans to notify Jane McCrea re swim school prior to messaging going out to membership.		

9. New Item: Performance support/development Tools deferred to next meeting		10 mins
Motion:		
Moved by:		
Seconded by:		
Carried:		

10. New Item: Follow up HP Swimmer photos - deferred to next meeting		10 mins
Motion:		
Moved by:		

Seconded by:		
Carried:		

11. Adjournment	
Motion:	Meeting adjourned at 2106hrs
Moved by:	Cathie Gillespie
Seconded by:	Trevor Cowan
Carried:	All in favour

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