

Date:	Wednesday February 12, 2020
Time:	7:30 pm-9:30 pm
Location:	9 Sant Road, Midhurst
Chair:	Kelly McCrae President
Timekeeper:	
Minutes:	Cathie Gillespie
Attachments:	
Attendees:	Kelly McCrae, Aimee Lococo-Sarabura, Mike Barbour, Scott Hunter, Cathie Gillespie, Trevor Cowan
Regrets:	Christy McConachie
Purpose:	BTSC board meeting
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Proposed Agenda Items

1. Approve the agenda and declaration of conflicts (All)
2. Approve the minutes from the December 12,, 2019 board meeting
3. Operations Report : Sue Brooker
4. Coaches Report: Hans Witolla
5. BTSC Compassionate Fund (master swimmer request)
6. Allocation of MM, COC and COA stipend
7. Board committees - updates
8. Board next steps with SO/SNC Follow up
9. Performance Improvement
10. Member code of Conduct
11. Adjourn

Agenda Results and Minutes

1. Approve the Agenda and Declaration of Conflicts (All)	
Motion:	To accept the agenda and declaration of conflicts
Moved by:	Scott Hunter
Seconded by:	Mike Barbour
Carried:	Carried
Minutes:	

2. Approve meeting minutes from the December 12,2019 board meeting	
Motion:	Motion to approve the minutes, December 12, 2019
Moved by:	Kelly McCrae
Seconded by:	Trevor Cowan
Carried	Carried
Minutes	

3. Operations Report : Sue Brooker	
Motion:	To allow Marketing to use \$780 towards swim a thon expenses for prizes and pizza party
Moved by:	Trevor Cowan
Seconded by:	Cathie Gillespie
Carried:	Carried

Kelly provided Ops report from Sue - distributed electronically to board
International exchange: no policy required, will support the information being sent out
to the membership to request host family, board will support no fundraising
commitment for international student
More information has been requested regarding Masters group proposal - information
to follow

4. Coaches report: Hans Witolla

Motion:

Moved by:

Seconded by:

Carried:

Scott provided coaches report from Hans

5. BTSC Compassionate Fund

Motion:

Deferred to next meeting

Moved by:

Seconded by:

Carried:

6. Allocation of MM, COC and COA stipend

Motion:

Moved by:

Seconded by:

Carried:

Minutes: Stipend to be allocated to each account, volunteer obligation (shares) applied to MM as well.

Kelly/Christy to follow up with MM team

7. Board committees- updates

Motion:

Moved by:

Seconded by:

Carried:

Minutes: Aimee has scheduled her first finance committee meeting, other committees to meet soon

8. Board next steps with SO/SNC

Motion:

Moved by:

Seconded by:

Carried:

Minutes:

Discussion of SO and SNC communications

Trevor to follow up with Brian Ward if required

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9. Performance Improvement

Motion:	To go in camera
Moved by:	Trevor Cowan
Seconded by:	Cathie Gillespie
Carried:	Carried

10. Follow up HP Swimmer photos

Motion:	Deferred
Moved by:	
Seconded by:	
Carried:	

11. Adjournment

Motion:	Motion to adjourn
Moved by:	Kelly
Seconded by:	Cathie
Carried:	all

