



BTSC Board Meeting

Date:	September 4, 2025
Time:	7:00PM-9:30PM
Chair:	Steve Taylor
Secretary:	Mark Oatway
Attendees:	Steve Taylor Laura Vaughan Mark Oatway Christy McConachie Stacey Miller Carmin Palermo Endi Babi Amanda Reason
Regrets:	
Purpose:	Monthly Board Meeting
Process:	Team discussion and actions as per agenda
Outcome:	Information sharing and decision-making as per agenda

Results and Minutes

1. Approve Agenda and Declaration of Conflicts

Motion: Be it resolved that the agenda be accepted and conflicts be declared.

The motion was moved by Steve and seconded Mark by with all in favor. No conflicts declared.

2. Approve Minutes

Motion: To approve the minutes as written from July 22, 2025.

The motion was moved by Steve seconded by Mark with all in favor. Minutes to be added to the website.

3. Head Coach and Operations Report

Operations Report

Meeting with City of Barrie

- Training and site visits initiated
- Secondary training date being set up for Tiny Trojans
- Permits all received
- June closure confirmed for EBC; additional pool time to be confirmed by October

Registrations Update

- 138 current for competitive (slightly ahead of 2024-25); waiting on 30
- 68 swimmers currently registered for try-outs
- Swim Ontario REMS system opening is delayed (targeted to open on Sept 8th)
- House League (currently at 13); Tiny Trojans (currently at 40) – reminders sent out

Coach's Report

Upcoming Meets for 1st half of Season

- MAC Fall Fest
- World Cup (6 BTSC invitees)
- AquaFest (home opener)
- Alex Baumann Invitational (request for interest has been sent)
- OJIs
- Trojan Cup

Team Unify now updated with all planned events for the upcoming season

Staffing

- Maks and Joe both signed up for 201 Coaching course
- Hadjer - new coach
 - o Coached in Montreal; competed internationally in Europe
 - o Planned to start late September/October
 - o Coverage will be split amongst current coaches until then with Endi, Joe and Maks

Swim Ontario Conference

- All coaches and Steve Taylor registered (Sept 19/20)
 - o Will close practice on evening of Sept 19 and morning of Sept 20th as a result. Communication to come from Endi.

Swim Ontario Aerobic Development Camps

- Endi participating in Swim Canada/Swim Ontario distance programing for 3 days in California late Sept/early Oct
- Endi to lead execution of three Swim Ontario Aerobic Development Camps in Toronto

- Group coaching coverage being finalized for these periods while away

Video equipment all ordered

Research ongoing for mental performance, nutrition and diet resource programing for upcoming season

4. Finalize Travel & Elite Competition Policy

- *Team Travel* – discussion regarding language situations when team travel options will be determined and offered and how it will be evaluated based on meet objectives on a case-by-case basis based on designation and discretion by head coach/coaching staff.
 - o **ACTION** – Mark to collate two versions of the policy and disseminate clean version for final approval.
- *Elite Competition Policy* –
 - o **ACTION** – Laura: Elite competition funding should be focused on directing all funding to coaching costs vs. individual swimmer costs. This will be reflected as an Elite Competition statement within Budget policy in terms of determining how budget is directed annual and implications of unused funds.
 - o **ACTION** – Governance Committee to invalidate existing High Performance Meets policy once Budget Policy update is approved

5. Finance Committee Update

- Strong financial finish to 2024-2025 season (see Treasurer's Report in Google Drive for specifics)
- Vacation Accrual
 - o **ACTION**- Steve and Laura to meet with Endi and Amanda to discuss next steps with accruals. Finalization for vacation use and policy for unused vacation dates going forward to be agreed.
- Employee Policy
 - o **ACTION** – Laura to distribute for group review and Mark to add as agenda point for next BOD

6. President's Update

- Vacant position now on the BOD with the resignation of Brandon Oevering. BOD will continue as status quo with current membership and await to fill the role at the next AGM.
- **AGM** – target Saturday, December 6th (10:00am-12:00pm). To confirm that this works with Rumley Homes timelines and availability.
- Traction being gained with City of Barrie at counsel level regarding interest in 50m pool following reach out and letters from Swim Canada.
- Approached by Swim Ontario regarding interest in hosting Open Water Championships in Kempenfelt Bay. City of Barrie and Tourism Barrie involved in consultation.

6. Committee Updates

- Meets Committee
 - o Finalizing Meet Management decisions for upcoming season home meets.
- Strategic Planning Committee
 - o Stacey to lead and connect with Endi.
- Sponsorship committee
 - o Funding from City of Barrie Sports and Recreation Programming now received. Video equipment purchased and site visit with RecTec booked for September 9th for equipment inspection and repair to determine needs for subsequent purchasing.

8. Review Previous Meeting WWW

- Reviewed

9. Review of Meeting Actions

- Reviewed

10. Adjournment

Motion: *To adjourn the meeting at 10:03PM.*

The motion was moved by Mark and seconded by Stacey, with all in favor.

Next meeting to be held on **Thursday, September 25th @ 7:00pm (Live)**