



BTSC Board Meeting

Date:	July 22, 2025
Time:	7:00PM-9:30PM (Virtual)
Chair:	Steve Taylor
Secretary:	Mark Oatway
Attendees:	Steve Taylor Laura Vaughan Mark Oatway Christy McConachie Stacey Miller Carmin Palermo Endi Babi Amanda Reason
Regrets:	Brandon Oevering
Purpose:	Monthly Board Meeting
Process:	Team discussion and actions as per agenda
Outcome:	Information sharing and decision-making as per agenda

Results and Minutes

1. Approve Agenda and Declaration of Conflicts

Motion: Be it resolved that the agenda be accepted and conflicts be declared.

The motion was moved by Steve and seconded Mark by with all in favor. No conflicts declared.

2. Approve Minutes

Motion: To approve the minutes as written from June 26, 2025.

The motion was moved by Stacey seconded by Laura with all in favor. Minutes to be added to the website.

3. Head Coach and Operations Report

Operations Report

- CoB permits acquired for next season
 - September 2025-June 2026
 - Will continue to request EBC closure (currently June) be pushed to July due to trial timing
- Lifeguarding ratio has been approved to shift from 1:20 to 1:25 which aligns with standard Ontario ratio
- Site trainings for coaches will be 1st week of September
- Try-outs will occur 2nd week of September
- City proposing to install a new lifeguard chair closer to the flags (similar to where recently installed at Peggy Hill)
 - **CHRISTY:** Request that the meets committee be contacted for a site visit to ensure there is no impeding a stroke judge
- Intent to return forms sent out; >140 respondents
- Further investigation into the Florida trip
 - An earlier timing becomes a challenge from a financial perspective – particularly driven by van rentals as a cost outlier (still planning for a single trip)
- Summer camps opened July 21st

Coach's Report

- Upcoming comps
 - MAC Summer Invitation
 - Open Water
 - Canadian Short Course Champs
 - Canada Games (August)
- OSC
 - 44 competing swimmers (25% of competitive membership)
 - 5th overall
 - Won medal count for 17 and overs
 - 9 club records
- OSC 2026 will overlap and compete with Trials – more to follow
- Staffing
 - Promoting Joe to Head Age Group Coach
 - Promoting Maks to lead Senior, Novice and Masters groups
 - Amanda Reason joining the Coaching Staff (Provincial Development & TOP groups)
 - Debbie will continue with leading Tiny Trojans
 - Maks and Joe are both enrolled in Coaching 201 course
 - Looking at a rotating coaching model within groups

- Movement HQ will remain status quo in terms of scheduling. Justin will be supporting developing an activation for routine
- Assembling the competition schedule currently; club outreach ongoing
- Club call on Tuesday, September 2nd with group calls to follow later that week
- Full team in water on September 8th
- Planning for a longer break over Christmas holiday to accommodate for the potential longer summer competition season (Short Course Nationals going into late August 2026)

4. BTSC Budget Finalization

- Small adjustments to be made based on group discussion on group fees
- Payment scheduling discussed to be billed on a monthly basis with equal payments per month and final payment made March 1st
- Fundraising fee to be built into the budget equally and prorated
- **LAURA:** Draft messaging to go to membership and distribute to Board for review
- Target registration to open for August 15th, consider target deadline for registration closure
- **STEVE:** Distribute a 'Welcome to the Season' message flagging details to come on registration
- *Motion: Be it resolved that the budget be approved and actioned for the 2025-2026 season.*
 - The motion was moved by Laura and seconded by Steve with all in favor. Motion carried

5. President's Update

- *Motion: Be it resolved that the role title for Endi Babi be updated to 'Director of Swimming' and to take effect for the 2025-2026 season.*
 - The motion was moved by Steve and seconded by Carmine with all in favor. Motion carried.
- **STEVE:** Collate list of Board considerations for coaching structure to present

6. Update to Sponsorship Framework

- Presentation by Mark reviewing historical changes in the club sponsorship framework, external precedent, and model options.
- Consensus on modeling updates was to revise sponsorship program to incorporate a split model whereby 60% of the total sponsorship be retained by the club and 40% be maintained by the member family soliciting the sponsorship. Credit ascertained by the member family will be applied as a direct fee reduction.
- *Motion: Be it resolved that the sponsorship program be updated to reflect a 60-40 split model as summarized above with credits to the soliciting member family applied as a direct fee reduction.*
 - The motion was moved by Mark and seconded by Laura with all in favor. Motion carried.

7. Welcome Back BBQ

- September 7th (Sunday)
- Same venue as last year
- Plan for lots of notice
- **STEVE:** Include reference to BBQ in Welcome Back message.

8. Policy Update and Review

- *Motion: Be it resolved that the meet volunteer penalty be increased from \$50 to \$100 and reflected as such within the 2025-2026 budget.*
 - The motion was moved by Christy and seconded by Steve with all in favor. Motion carried.
- Alignment on motion already confirmed with the Meets Committee.

9. Committee Updates

- Item postponed until next meeting. Relevant updates/documentation filed within Google Drive.

10. Review of Agreed Upon Actions

Complete

12. Adjournment

Motion: *To adjourn the meeting at 9:58PM*

The motion was moved by Mark and seconded by Stacey, with all in favor.

Next meeting to be held on Thursday, September 4th @ 7:00pm (Live)