



BTSC Board Meeting

Date:	June 26, 2025
Time:	7:00PM-9:30PM (Virtual)
Chair:	Steve Taylor
Secretary:	Mark Oatway
Attendees:	Steve Taylor Brandon Oevering Laura Vaughan Mark Oatway Christy McConachie Stacey Miller Carmine Palermo Endi Babi Amanda Reason
Regrets:	
Purpose:	Monthly Board Meeting
Process:	Team discussion and actions as per agenda
Outcome:	Information sharing and decision-making as per agenda

Results and Minutes

1. Approve Agenda and Declaration of Conflicts

Motion: Be it resolved that the agenda be accepted and conflicts be declared.

The motion was moved by Mark and seconded Carmine by with all in favor. No conflicts declared.

2. Approve Minutes

Motion: To approve the minutes as written from May 22, 2025.

The motion was moved by Mark seconded by Brandon with all in favor. Minutes to be added to the website.

3. Head Coach and Operations Report

Operations Report

- CoB permits for summer received
- Confirm 2025-26 permits in next few weeks
- Summer camps are open and registrations coming in
 - Social media reminders coming
 - Some outside swimmer registrations (seen via social media)
- Jot form for next year going out this week to confirm interest
- Fee schedules and charts being updated to be confirmed to Board shortly
 - Aim for early August
- Team travel discussion for meeting in Sherbrooke to review options
 - Options being evaluated and numbers and decisions pending
 - Travel would be by train
- Planning has commenced for Florida trip planning for next season and working towards timely and early communications
 - **AMANDA** to prepare a budget comparable on cost based on departure date options.
- RBC credit cards now received

Coach's Report

- Upcoming comps
 - OSC (44 swimmers)
 - RHAC summer invitational
 - MAC summer invitational
 - Ontario Open Water Championships (will have coaches and some Masters participating)
 - Hoping for some open water training opportunities - water is still under 18 degrees which requires a wet suit
 - Aim for morning opportunities
 - Canadian Short Course Championships (Sherbrooke, QC)
- Staffing
 - Sam last day July 30
 - Alessandro last day July 14
 - Plan to announce new coaching line-up for next season post-OSCs
- Group Placements
 - Have been determined and will be communicated the week after OSCs
 - Only anticipating one change in practice scheduling which moves one Novice practice
- Anticipate total starting number at 171 swimmers. Anticipate some attrition which could take it closer to mid-160s. Want to retain some room at the Provincial and Junior Development roles as those are common areas for bringing in new competitive swimmers.

- Miscellaneous
 - Barrie announcing new 8 lane 25 meter pool
 - Top club contributing to Swim Ontario's letter campaign supporting 50 meter pool development
 - Discussions with Movement HQ for next year - have larger space and now have physical therapy and massage therapy in-house. Justin interested in joining club on deck supporting activation and growing understanding of the sport and experience

4. BTSC First Draft Budget

Key Decisions and Assumptions aligned on:

- Meet profits
- Group numbers
- Payroll
- Payment Schedule

LAURA: adjustments based on topics reviewed above

LAURA: follow-up on payroll increase for coaching offline with BOD via email or chat - aim for late July/early August

5. Review Previous WWW

Reviewed and updated accordingly

6. President's Update

- Outreach program being created.
- Performance Assessments and Exit Reviews currently happening for coaching staff
- **ALL:** Consider opportunities for new approaches for next season (Marketing plan or strategy? Committee volunteers outside of board)

7. Proposed Modifications to Volunteer Penalty

Motion: Increase the volunteer penalty from \$50 to \$100, moved by Christy and seconded by Steve.
All in favor, None opposed, Motion carried

Alignment on motion already confirmed with the Meets Committee.

8. Repair Discussion

- RecTec coming for service call on Monday, looking at maintenance of blocks and timing equipment. Steve has been following up.

9. Committee Updates

- **Fundraising**
 - Maintain lottery model and carryover
 - Other fundraising initiatives - seek more team approach activities in addition to doing training group specific fundraising opportunities
 - Discussion around Swimathon forming opportunities for next years
 - Debbie committed to supporting fundraising activity awareness for next season
- **Meets**
 - Placing meet managers and coordinators for 4 home meets next season
 - Sanctioning deadlines are extended for next season (e.g. Aquafest in late August)
- **Sponsorships**
 - **MARK:** sponsorship proposal to be brought forward next meeting
- **Governance**
 - No update

- o **CARMINE**: Travel Expense & Travel Policy to be cleaned and brought for approval next month
- **Strategic Planning**
 - o No update - opportunity to refresh
 - o All: review survey questions and make comments
 - o **STEVE**: Finalizing registration intent communication with Amanda
- **Communications -**
 - o No update
 - o **JESS**: Social media - identify best BTSC posts for Swim Ontario 'Swim Influencer award' 100,000 views over the trials were gained
 - o **STEVE**: Create 'roadmap' in discussion with Endi and Amanda. Agreement on having a Welcome Back event. **CHRISTY, STACEY, MARK** will co-lead planning

12. Review of Agreed Upon Actions

Complete

13. Adjournment

Motion: *To adjourn the meeting at 9:49PM*

The motion was moved by Mark and seconded by Laura, with all in favor.

Next meeting to be held on Tuesday, July 22 @ 7:00pm (Virtual)