



Monthly BTSC Board Meeting Minutes

Date & Time:	Thursday May 23,: 7:30-9:00 PM
Location:	This is a hybrid meeting. Zoom joining info Video call link if you need to be virtual. https://us06web.zoom.us/j/81617044820?pwd=OWZG9UpnpNKn9WLY9waQwJjUaSCEu6.1 See meeting invite for dial-in numbers

Item	Lead	Time
1. Approve Agenda and declaration of conflicts Motion to approve: Brandon Oevering Seconded: Cathie Gillespie	Chair	5 min
2. Approve Minutes for Apr. 25, 2024 BoD meeting Motion to approve: Cathie Gillespie Seconded: Laura Vaughan	Chair	5 min
3. Head Coach & Operations Report - Prior Meets Review - Upcoming Meets - Summer Camp Scheduling - Coaching Team Update 2024 Schedule / Times (for budget purposes) Discussion: - Review of trials performance - swimmers in A Finals for 6 of 7 nights - Rocco is heading to U of Ottawa in the fall - Max is interested in doing more; planning to attend Georgian in the fall for Sports Management - Lane hours/wk targeting to remain the same for 2024/2025 season - July fees being determined; Amanda to send out an "Intent to Compete" Jotform, with an estimated fee amount - Summer camp Jotform ready to go; increasing capacity from summer 2023; open to 13+, 12 and Unders and TTs Decisions: - None Actions:	Amanda/Endi	15 min

• Amanda to follow up with CoB to confirm schedule with Aquatics Director		
4. Membership Survey Review Discussion: • Brandon walked through survey results • Discussion around what to share and how Decisions: • One clear area of focus for next year is communication - top priority for club / board improvement Actions: • Brandon to record voiceover and make presentation available to all membership	Brandon	20 min
5. Financial Review - Review of P&L and comparison with 2023/24 budget 2024/25 season budget update - Festive Dinner Donation - AGM Action items - further breakdown of Team Events account - increase transparency of meet billings - regular financial reporting Discussion: • Review of P&L compared to budget; currently tracking \$85k ahead of budgeted profitability; expecting to be very close to budget by y/e (July 31st). • Festive Dinner Gift Basket fundraiser not yet donated to external charity; discussed using these funds as a thank you to competition coordinators, allowing them to make a donation to a charity of their choice Decisions: • Donate funds raised in the current season before the end of the fiscal year. • Determine go-forward approach as part of Volunteer obligation policy review meeting. Actions: • Alex to discuss with Amanda whether any specific charity was communicated at the time	Finance Committee/All	15 min
6. Team Performance Reviews Discussion: • Nothing to report	John	5 min

7. Committee Updates a. Sponsorship & Fundraising b. Meets c. Communications d. Governance e. Strategic Planning Discussion: • Discussion around Swim-a-Thon language; more clarity around the Swim Ontario template required for future Swim-a-Thon Decisions: • N/A Actions: • No further action at this time.	Committee Leads	15 min
8. Previous Meeting WWW & WWW Update	All	10 min
9. General Discussion	All	10 min
10. Adjournment Motion to Adjourn: Brandon Oevering Seconded: Cathie Gillespie	Chair	

Next Meeting: June 27, 2024