



Monthly BTSC Board Meeting Minutes

Date & Time:

Thursday March 7: 7:30-9:00 PM

Location:

Virtual Meeting
 Google Meet joining info
 Video call link: <https://meet.google.com/bxy-srxf-dhv>
 Or dial: (CA) +1 289-317-8517 PIN: 787 354 226#
 More phone numbers: <https://tel.meet/bxy-srxf-dhv?pin=5256734109037>

Item	Lead	Time
1. Approve Agenda and declaration of conflicts <i>Motion to Approve the Agenda: John Eley</i> <i>Seconded: Christy McConachie</i>	Chair	
2. Financial Review - Review of P&L and comparison with 2023/24 budget - Year-end Forecast Winter Training Camp 2024/25 season budget process <i>Discussion:</i> - winter training camp financials are almost finalized; still a few things to clean up (flights, AC Conversion card) - plan update to year-end forecast - incorporate winter training camp overage, LC Regionals, Pentathlon actuals, financial impact of Meets Committee financial recommendations - get started on budget process during next Finance Committee meeting; incorporate multiple scenarios around meet revenue <i>Actions:</i> - Finance committee meeting before next board meeting (Alex) - Update YE forecast before next BoD meeting (Alex & John) - Request all staff contracts be loaded into Google Drive (John)	Treasury Committee/All	35 min
3. Committee Updates - Sponsorship & Fundraising - Swimathon <i>Discussion:</i> - fundraising committee kicked off this week; terms of reference created; targeting a brainstorming meeting for 1st week of	Committee Leads	20 min

April, set a 2024/25 calendar and elect a lead for each activity/event - Swimathon plan coming for 2024 b. Meets i. LC Regionals ii. Meets Committee Recommendations <i>Discussion:</i> - debrief on Pentathlon; very smooth meet - LC Regionals communication ready to go to membership - Orangeville has offered to cover 50% of cost of security at Pentathlon - Option 1: Say “No Thank You” - discussion around Orangeville’s support of BTSC meets over the years, including bringing several Sr Officials; build into the relationship given we may need Sr Official support for 24/25 meets; clarify we may need to re-open the conversation if becomes a permanent requirement - Option 2: Say “Yes Please” - discussed losses of prior year; expected contribution from Orangeville estimated at ~\$1,000-\$1,500; discussed perspective of membership; c. Communications <i>Discussion:</i> - room for clarity around who’s doing what on Social Media; Sam has a role, Jess has a role, Amanda has a role - d. Governance i. Refund Policy <i>Discussion:</i> - reviewed the revised refund policy; no further changes considered necessary at this stage e. Strategic Planning <i>Discussion:</i> - member survey ready for Board review / approval <i>Decisions:</i> - Reply to Orangeville “No Thank You,” on the contribution for security <i>Actions:</i> - Send LC Regionals Communication (Alex) - Respond to Orangeville’s offer (John, to Kelly)		
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- Meet with Jess to clarify her skills/role/capacity (Christy & Alex) - Board members to complete member survey and send feedback to Brandon (All) <i>Motion to Approve the Refund and Non-Payment of Fees Policy as presented to the Board: Alex Harrison</i> <i>Seconded: Catherine Gillespie</i>		
4. General a. Membership Survey b. Barriecudas c. EBC Annual Maintenance d. Jeff Vogan SM Content e. Graduating Swimmers <i>Discussion:</i> - a. member survey ready for Board review / approval - b. Barriecudas starting up Master's Swim program and Triathlon program; want to collaborate with BTSC - c. Looking at Innisfil Y, Base Borden, Orillia, LA Fitness for June pool time to keep the schedule intact; first week of June is biggest challenge - d. Jeff Vogan tags us on Instagram when he posts photos of our meets; we should respond to these to get wider spread on Social; Jeff provides images to BTSC free of charge, in exchange for access to deck for home meets - e. we have a number of graduating swimmers this year; worth thinking about what to do for them - organize a BBQ? Quad meet? Actions: - Reply to Barriecudas with questions (John) - Inquire with LA Fitness about June pool time (Christy) - Let Endi and Amanda run with an idea for graduating swimmers (John)	All	30 min
5. Adjournment <i>Motion to Adjourn: John Eley</i> <i>Seconded: Christy McConachie</i>	Chair	

Next Meeting: March 28, 2024