



Monthly BTSC Board Meeting Minutes

Date & Time:	Thursday Mar. 28: 7:30-9:30 PM
Location:	Christy's Office (137 Collier St - back entrance) or Google Meet joining info Video call link: https://meet.google.com/bxy-srxf-dhv Or dial: (CA) +1 289-317-8517 PIN: 787 354 226# More phone numbers: https://tel.meet/bxy-srxf-dhv?pin=5256734109037

Item	Lead	Time
1. Approve Agenda and declaration of conflicts Motioned: John Eley Seconded: Cathie No conflicts to declare	Chair	
2. Approve Minutes for Feb. 22, 2024 BoD meeting. Motioned: Laura Vaughan Seconded: Steve Taylor Approve Minutes for Mar. 7, 2024 BoD meeting. Motioned: Laura Vaughan Seconded: Christy McConachie		5 min
3. Head Coach & Operations Report <i>Discussion:</i> Pool Costs: Increase in pool rental fees issued by City of Barrie (roughly 4%), retroactive for all of 2024; June Pool Time: City of Barrie has provided pool time for June. Innisfil YMCA has offered pool time; will maximize Barrie pool time 1st June sched almost done; some groups will see more swimmers/lane Upcoming Meets: AGIs will have no qualifying standards this year; this is good for the club - more opportunities for swimmers not selected for LC regionals Registrations: House League at 14, Tiny Trojans at 71. Masters is intended to start; session is condensed to 8 weeks instead of 12 - proposed pricing is \$200 instead of \$300; Easterns: would appreciate 2nd set of eyes on the numbers; looks like a \$200 surplus	Amanda/Endi	15 min

Trials: proposing to the board to use funds from concession stand during Regionals toward Endi's hotel rooms at Trials; <i>Decision:</i> make the upcoming Run available to parents of swimmers going to trials as an \$800 fundraising opportunity; if parents can provide enough volunteers, the funds will go toward coach hotel room. John to raise at fundraising committee for their support as well. SwimON Changes: future championship meets will not include Easterns, Canada Swimming Open will be in Edmonton the next 4 years; Trials will be in June (Victoria, Montreal, Victoria, Toronto); summer will be SC Nationals starting next year (Sherbrooke QC). Only one OSC meet in March next year; no OYJs, no Festivals; no qualifying times for any swimmers < 10yrs. Budget FYI: two coaches conferences next year, both in September		
4. Financial Review a. Review of P&L and comparison with 2023/24 budget b. Year-end Forecast updated March 12 <i>Discussion:</i> Y/E forecast updated as at March 12th; forecast currently looking slightly better than budget. c. Winter Training Camp <i>Discussion:</i> Winter training camp ended over budget for both trips. Next step is to do a full debrief with the finance committee, Endi & Amanda to start planning for next year. d. 2024/25 season budget process <i>Discussion:</i> Target budget finalization by end of June. e. AGM Action items i. further breakdown of Team Events account ii. increase transparency of meet billings iii. regular financial reporting <i>Discussion:</i> Deferred to the next meeting.	Finance Committee/All	30 min
5. Team Performance Reviews <i>Discussion:</i> Board needs to review and provide any edits on the performance review format by Wednesday April 3rd. Board will do reviews for Endi and Amanda; Endi will roll out to his own staff.	Cathie	10 min
6. Committee Updates a. Sponsorship & Fundraising <i>Discussion</i> Report provided to the Board; no further discussion b. Meets	Committee Leads	20 min

i. Brock Long Course Regional Meet <i>Discussion</i> Swimmers to be selected after MUSAC meet; 5 parents have volunteered to chaperone; Brock has space for chaperones; swimmers will be selected to go to Brock OR AGIs (not at the swimmer's discretion); team travel is mandatory. ii. Meets Committee Recommendations <i>Discussion:</i> Limited number of senior officials means a large workload is being carried by a small number of people. The Club needs new Meet Managers trained up (ideally 3 people to assist for next season). Meets committee recommending compensation recognition for Meet Management next year. \$2000 /meet for meet manager, \$1500/year each for CoC and CoA and \$400 donation to charity for competition coordinator c. Communications - no update d. Governance - no update e. Strategic Planning i. Membership Survey <i>Discussion:</i> Brandon has adjusted the survey to incorporate feedback from the board. Survey is ready to go. Decision: issue survey to membership week of April 8th		
7. Previous Meeting Follow-ups a. Coach Contracts - Complete b. Meets Schedule - Complete c. Movement HQ sponsorship - Outstanding i. Endi to follow up for next meeting d. Follow-up with J. Keeling - Complete i. add to agenda for next meeting e. Barriecudas response - Complete f. Graduating swimmers- Complete (in Endi's hands)	All John John John Christy/Alex John John	15 min
8. Other Business a. Employee contracts: discussion around converting annual contracts into longer-term contracts (i.e. 2-3 years). Decision: the Board supports moving toward longer contracts for staff as Endi sees fit / appropriate. b. How do we get more kids in the door? - last day of swim lessons June 17, parents can come in and take photos - can we have a table at EBC, pamphlets to hand out?	All	10 min

- need to have a “program” to invite them to (ideally we’re not saying “see you in September) Decision: Amanda & Endi to discuss with the City c. Refund Policy: should there be a different approach to home meets vs. away meets (at a home meet, funds are not being paid outside the club). Decision: John to communicate back the refund policy, that refunds are not provided after the registration dates have passed.		
9. Adjournment Motioned: John Eley Seconded: Christy McConachie	Chair	

Next Meeting: April 25, 2024