



BTSC Board Meeting

Date:	July 18, 2024
Time:	7:30PM-9:30PM
Chair:	John Eley
Secretary:	Laura Vaughan
Attendees:	Steve Taylor Brandon Oevering Cathie Gillespie Christy McConachie Laura Vaughan Endi Babi Amanda Reason
Regrets:	None
Purpose:	Regularly scheduled BOD monthly meeting
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Results and Minutes

1. Approve Agenda and Declaration of Conflicts

Motion: Be it resolved that the agenda be accepted and conflicts be declared.

The motion was moved by John and seconded by Brandon with all in favor. No conflicts declared.

3. Approve Minutes

Motion: To approve the minutes as written from May 23, 2024

The motion was moved by Laura seconded by Steve, with all in favor. No changes noted. Minutes to be added to the website.

4. Head Coach and Operations Report

As presented to the BOD with highlights as follows:

- BTSC placed 4th at OSCs
- Open Water meet was
- City of Barrie happy with scheduled training; permits to be issued
- Amanda and Endi have requested pool closure schedule for 2024-25 season - ideally requesting September closure if possible
- Coaching re-certifications being scheduled (First Aid and NLS)
- Summer Camp and Tiny Trojan programs showing strong registrations
- Remaining billings for the year will go through August 1st (except Nationals, to be billed on the 15th)
- New SO operating system coming (REMS replacing RTR); some concerns over it being ready and functional for membership
- Goal is to open registration by August 1st (latest, August 15th), with final date for registration being September 1st (for any swimmers wanting to be in the water week of September 9th)

5. Volunteer Obligation and Incentive Policy

- Motion to approve the revised volunteer and incentive policy as circulated to the board.
- Motioned by John, seconded by Brandon with 6 voting members for and one voting member against.

6. Committee Updates

- Meets Committee would like one or more members of the Finance Committee to attend the next Meets Committee meeting to elaborate on how meet profits were used by the club during the 2023-24 season.

7. 2024-25 Budget

- Alex Harrison, Treasurer, walked the Board through a budget presentation outlining key budget categories, budgeting philosophies, key assumptions and summary budget numbers
- Discussion focused on the following key assumptions
 - # of swimmers (estimating 18 per group on average)
 - Swim-a-thon revenues estimate
 - Net meet revenues (budgeting \$22k)
 - Potential registration fundraising commitment & amounts
- Treasurer to continue to refine budget and fees based on the above discussion; to review at next budget meeting

8. General Discussion

- Nothing further to discuss

9. Adjournment

Motion: *To adjourn the meeting at 10:50 PM.*

The motion was moved by John and seconded by Steve, with all in favor.