

BTSC Board Meeting - MINUTES	
Date:	Wednesday February 15, 2017
Time:	7:00 to 9:30 pm
Location:	Georgian College
Chair:	Trevor Cowan, President
Timekeeper:	(need a volunteer)
Minutes:	Paul Melnyk, Secretary
Attachments:	
Attendees:	Eric Hart, Paul Melnyk, Todd Shivers, John Eley, Trevor Cowan, Dave Koopmans, Patrick Russell, Anna Keenan, April Higginson, Jason
Regrets:	
Purpose:	BTSC board meeting
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Proposed Agenda Items

1. Approve the agenda and declaration of conflicts (All)
2. Follow up on outstanding Police Record Check
3. Review complaint regarding parent's conduct leading to resignation of BTSC Team Manager Terri Hutton. Determine action to be taken by the board under Code of Conduct Policy. Terri to attend and speak to the board.
4. BTSC Team Survey
5. "Own the Podium"
6. Committee updates
7. Reschedule board prioritization session
8. Adjourn

Agenda Results and Minutes

1. Approve the Agenda and Declaration of Conflicts (All)	
Motion:	To accept the agenda and declaration of conflicts
Moved by:	Eric
Seconded by:	Patrick
Carried:	Yes
Minutes: TBD	

2. Follow up on outstanding Police Record Check	
Motion #1:	Pursuant to the approved motion from the last meeting, January 23, 2017, that Security Screening was required by all board members by February 1, 2017, to approve the suspension of participation for Stephen and Pete from the board until such time that they can provide a clean Security Screening report.
Moved by:	John
Seconded by:	Todd
Carried:	Yes
Minutes: Pete and Stephen still have their Security Screening outstanding.	

3. Follow up on outstanding Police Record Check	
Motion #2:	To remove Pete as vice chair of the BTSC board and appoint a replacement.
Moved by:	Paul
Seconded by:	Patrick
Carried:	Yes
Minutes: Pete and Stephen still have their Security Screening outstanding. Let the record	

show that Anna and Todd have voted no on this motion.

4. Follow up on outstanding Police Record Check

Motion #3: To appoint John Eley as new vice chair

Moved by: Eric

Seconded by: Patrick

Carried: Yes

Minutes: John and Dave were nominated. Dave has declined the nomination. Todd and Anna voted no. Paul to update Oncorp.

5. Review complaint regarding parent's conduct leading to resignation of BTSC Team Manager Terri Hutton. Determine action to be taken by the board under Code of Conduct Policy. Terri to attend and speak to the board. (All)

Motion: To convene a tribunal to investigate and render a decision on a course of action pursuant to the applicable BTSC policy; to appoint Eric Hart, Dave Koopmans, and, Todd Shivers as tribunal members; to engage legal counsel; to complete the investigation and render a decision by Tuesday, February 28, 2017.

Moved by: Paul

Seconded by: Todd

Carried: Yes

Minutes: Terri addressed the board to provide details of the conduct leading to her decision to resign. The board will convene a tribunal to investigate and take action. The tribunal will complete its investigation by February 28, 2017.

6. BTSC Team Survey (Dave, Paul)

Motion: To approve the distribution of the survey to the membership as per the latest draft

Moved by:	Dave
Seconded by:	Todd
Carried:	Yes
Minutes: Discussion resulted in no changes to the survey.	

7. “Own the Podium” (Todd, Jason)

Motion:	To form a committee to define and action “Own the Podium” (tangible programs in place to support a future BTSC Olympian) as part of the 20/20 BTSC strategic plan; appoint Todd as chair
Moved by:	Todd
Seconded by:	Eric
Carried:	
Minutes: Todd discussed how to give our swimmers the tools to compete with the likes of ‘Penny Oleksiak’	

8. Committee Updates (Chairs)

Motion:	To approve the 20/20 strategic plan and annual goals
Moved by:	Dave
Seconded by:	Patrick
Carried:	Yes
Minutes: Discussion about the 20/20 strategic plan and annual goals. Eric to distribute fund raising analysis.	

9. Reschedule Board Prioritization Session (Paul)

Motion:	To reschedule the prioritization session to provide additional time for Anna, Dave, Stephen, and Todd to complete the pre work (schedule to February 27th)
Moved by:	Not required

Seconded by:	Not required
Carried:	
Minutes: None	

10. Ajournement	
Motion:	To adjourn the meeting
Moved by:	Eric
Seconded by:	Todd
Carried:	Yes
Minutes: None	