



BTSC Board Meeting Minutes: January 11, 2012

Meeting Start: 7:10pm

Attendance: John Eley, Linda Quennell, Shauneen Tierney, Lori Stevenson, Andre Widmer, Sari Cooper, Cathy Andrews, Colleen Parr, Ray Mellish

Head Coach: Jason Morawski

Regrets: Stuart Green, Kathy Avery

Communications: Lisa Butt

Review of agenda: Additions to agenda: review of committee structure/function/power and how it relates to the board. Cathy Andrews motion to approve the agenda with the additions and seconded by Lori Stevenson.

Declaration of Conflict: None declared

Approval of December 2011 Meeting Minutes: motion to accept the minutes from the last meeting as presented: Lori Stevenson and seconded by Sari Cooper. Motion passed

Follow up actions: Lisa has sent out emails with new email addresses and has updated the website.

Points system tracking on Website: There are some emails coming through that are detailing how many points have been earned. They may be inaccurate and parents will need to be vigilant about tracking their points.

Approval for photos on the website are on their way. The website is not secure. Current photos on the website have been approved. Until we have total approval the same photos will appear.

Key Dates:

Swimathon: to be determined by the Fundraising committee

Picture Day: April is recommended

Spring AGM: Tuesday, June 5, 2012.

Year End Banquet: Sunday June 17, 2012.

Club Administrator/Team Leader: Looking for someone who has qualifications for the position that is broad-based: admin, financial, registration, working with the website, bookkeeping. The workload is a part-time position. The meet payment system is now in place. The option is to maintain the status quo. We have agreed to proceed with the hiring process for a bookkeeper and administrator. The hiring committee will proceed with creating job descriptions for presentation to the Board.

Chairperson's Update:

See attachment:

We have 1 Olympic qualifier, 13 Eastern Qualifiers,

Benchmarking: Jason is hoping to look at Mississauga system and see where there are gaps in the team as a whole.

Park Lot: Gap analysis officials requirements and development-John Eley

Points system-Cathy

Food Vendor: BMHA's contract ends this year. Sari would like it to not be exclusive.

Head Coach Update:

Funding has been suspended for NCCP certification. The program has been struggling. Other funds may be directed toward Apprenticeship coaching,

Zack has been accepted as an Apprentice coach with the Ontario Tour team at the Missouri

Jim Snow has added video feedback tools, underwater video, Ipad re technology. At Canada Games staging camp Jason noticed that their video review was not different from that which Jim provided. Currently Jim is using his own equipment but Jason would like the club to gradually purchase all equipment.

Jason has been using MiCoach and it was a valuable tool.

Hamilton Aquatic Club high performance came to Barrie for Christmas Break . It was a positive experience and an eye-opening one. Swim Ontario is supporting endeavours such as these.

Dan Kuiack was selected for and participated in Stage 1 training camp last weekend. These are the top two swimmers 19 and under from their events. The camp was run by Dean Boles.

Committee Updates

Social Committee: Year end banquet June 17th and we will be working on a Year Book.

Officials: Stuart Green had nothing to report

Meets Committee: Linda Quennell reported: Masters meet has been cancelled. It needed to be sent in for sanctioning by June. We will be looking to schedule a small meet and move May 6 Devo meet. Set up and running a Masters meet is different than other meets. There needs to be a template set up for running a Masters meet.

A call for volunteers went out for Special Olympics meet in December. There were not a lot of Trojan volunteers but did appreciate what they had. This is a good opportunity for Trojans to be seen in the community.

Fundraising Committee: Sari Cooper: Nothing to report

Finance Committee:

The new payment structure is on the website. Equipment purchase is there but the meet fees are not up currently. On the 25th of the month is when your bill will appear. Any discrepancies need to be dealt with before the end of the month. Your form of payment will be billed on the first of the month. There will be no collections. Rob Fillion has put a lot of effort into the set up of the payment system. The credits will not be there at this time.

Review of the Budget: \$ -2780. Equipment sales-this will be billed.

Barbados Training Camp: \$10 000 was provided by the team for high performance training

Swim Meet expenses (unrecovered fees) of \$25 093 will be billed on the website.

See attached;

Coaches Committee: Cathy Andrews volunteered to be on the coaches committee as a Board member.

Communications Coordinator Update-Lisa

The Glen and Jen show with Rogers was filmed and will appear at 11am and 4pm

Lisa has updated the EBC board with fillers until meet results come into place. As quickly as Lisa has put info onto the board @ ARC, it comes down. The old sponsors will be removed.

Lisa has elicited the help of a parent re marketing and will work with Sari to help with fundraising.

There is a new club phone number 705-999-0617. The head coach's phone number (former club number) is more difficult to find as Jason was not able to handle the volume of phone calls.

Having the meet list as the home page on the website isn't attractive rather have it after you sign in.

Other Business:

Spending Approval Process: John presented a policy for discretionary expenditures. If it is outside the budgetary allotment it would be presented to the financial committee for approval

Follow up issues:

Ray will speak with Rob Fillion about putting credits into the system and about possibly breaking up the payments into two.

Research new board members

Motion to adjourn at 10:07 by Andre Widmer and senconded by Shauneen Tierney.

Addendums:

1. Chairperson's Update
2. Financial Committee Report