

BTSC Board Meeting	
Date:	Monday December 10, 2018
Time:	7:00 to 9:30 pm
Location:	Barrie Advocacy Center
Chair:	Patrick Russell (president)
Timekeeper:	
Minutes:	Cathie Gillespie, (secretary)
Attachments:	
Attendees:	Kelly McCrae, Scott Hunter, Dave Koopmans, Patrick Russell, Aimee Lococo-Sarabura, Cathie Gillespie
Regrets:	Hans Witolla, Sue Brooker
Purpose:	BTSC board meeting
Process:	Team discussion and decision making per agenda
Outcome:	Clarity and alignment on priorities and actions

Proposed Agenda Items

1. Reilly Nossiter
2. Hans Proposal
3. Budget and registration review
4. AGM
 - a. confirmation of date
 - b. messaging out to the membership
 - c. Voting
 - d. presentation and dividing tasks among board
5. Anette LOA proposal
6. Guy Debroux - onboarding
7. Aimee Lococo-Sarabura
 - a. Review of Doubtful Receivables and determination of Bad Debts
 - b. Explanation of credit balances in receivables listing and required adjustments
8. Open

9. Adjourn

Agenda, Results and Minutes

1. Approve the Agenda and Declaration of Conflicts (All)	
Motion:	To accept the agenda and declaration of conflicts
Moved by:	Patrick Russell
Seconded by:	Dave Koopmans
Carried:	All
Minutes/notes:	

2. Hans Proposal - moved to in camera	
Motion:	
Moved by:	
Seconded by:	
Carried:	
Minutes/notes:	

3. Annual General Meeting (AGM)	
Motion:	
Moved by:	
Seconded by:	

Carried:	
Minutes/notes: a) confirmation of date b) messaging out to the membership c) voting d) presentation and dividing task among board - Members to be notified 10 days in advance, will be sent out to membership ASAP - Duties of board split for presentation	

4. Anette LOA proposal	
Motion:	Reilly Nossiter to take over the duties as outlined in the proposal submitted to oversee Marketing & House League duties.
Moved by:	Kelly McCrae
Seconded by:	Aimee Locco-Sarabura
Carried:	All
Minutes/notes: Temporary replacement for Anette's LOA, January 15 - June 30, 2019	

5. Review of doubtful receivables and determination of Bad Debts	
Motion:	Review the current procedure/policy regarding non payment of fees
Moved by:	Scott Hunter
Seconded by:	Aimee Locco-Sarabura
Carried:	All
Minutes/notes: this policy was last updated in 2013	

6. In camera discussion

Motion:

Moved by:

Seconded by:

Carried:

Minutes/notes: